Signs made simple.

UVA Facilities Management produces and installs COVID-19 safety signage in common spaces across Grounds. Safety signage may include reminders about social distancing, room capacity, personal hygiene and disinfecting.

Signage installations will be based on need and use of each space. This initial service — based on University guidelines and best practices — will be provided at no cost to departments.

Additional COVID-19 products available

Facilities Management is offering additional safety products — including custom acrylic protection shields — for spaces such as lobbies and reception areas as well as additional signage options. The products available are listed in this catalog and are offered at an additional cost.

To purchase additional products, please submit a work order request through the FM Customer Portal. Include the sign item number and quantity in the description section of the request form.
The UVA FM Sign Shop offers custom design services to create unique messaging that suits your needs.

Custom products include folding A-frame signage, custom pull-up banners, vinyl decals, wall mounts, stickers, and more. Contact us today to get started.

### Folding A-Frame Signage

**A-Frame Custom Signage**
- $130, including design and production
- Frames available in both white and black
- Can be single or double sided
- Insert size is 24” wide x 36” tall

### Custom Pull-Up Banners

**Custom Pull-Up Banner**
- $150, including design and production
- Single sided
- 31” wide x 80” tall

Get in touch about custom design
Contact Teresa Dillard to get started on a custom design project: (434) 243-0366.
Acrylic protection guards create a physical barrier in close quarters.

The FM Sign Shop can produce standing protection guards, pictured below, as well as a hanging version.

**MATERIALS:**
- Free-standing protection guards are made from ¼ inch thick acrylic. Clear and opaque acrylic are available. We have material in stock and ready to produce to fit your space.

**COST:**
- The average cost for free-standing guards usually runs between $50–$100, depending on sizing.

**MEASUREMENTS:**
- The Sign Shop can meet you on-site to take measurements of your area, or you can send measurements with your order. The average shield size runs from 24” by 24” to 36” tall by 48”.

**ORDERING:**
- Please contact Teresa Dillard to place your order: (434) 243-0366.

**HOW TO USE:**
- Visit the [UVA guidelines](https://www.fm.virginia.edu) on the use of protection guards across Grounds.

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**STANDING PROTECTION GUARDS**

**ACRYLIC STANDING PROTECTION GUARD**
Made to fit custom measurements

**ACRYLIC STANDING PROTECTION GUARD WITH CUTOUT**
Made to fit custom measurements

*ADDITIONAL STYLES ARE AVAILABLE*
SOcial distancing reminders

REMEMBER: PLEASE STAY 6 FEET APART
Decal • 10” x 14” • $3 — Item #: C1
Wall Mount • 7” x 10” • $9 — Item #: C1PVC

PLEASE STAY 6 FEET APART ORANGE SQUARE
Decal • 18” x 18” • $4 — Item #: C2
Wall Mount • 10” x 10” • $9 — Item #: C2PVC

SAFETY FIRST WHILE SITTING
Decal • 10” x 14” • $3 — Item #: C3
Wall Mount • 7” x 10” • $9 — Item #: C3PVC
Table Top Display • 5” x 7” • $5 — Item #: C3T
SOCIAL DISTANCING REMINDERS

SAFETY FIRST
Decal • 14” x 10” • $3 — Item #: C4
Wall Mount • 10” x 7” • $9 — Item #: C4PVC
Wall Mount • 18” x 12” • $10 — Item #: C4PVC1

CUSTOMIZABLE ELEVATOR OCCUPANCY LIMIT
Decal • 14” x 10” • $3 — Item #: C5
Wall Mount • 10” x 7” • $9 — Item #: C5PVC
(Number of occupants is customizable)

WHILE ENJOYING THE OUTDOORS
Wall Mount • 12” x 18” • $10 — Item #: C6PVC
PLEASE LIMIT ONE PERSON AT A TIME IN THIS AREA
Decal • 18” x 18” • $4 — Item #: C7
Wall Mount • 10” x 10” • $9 — Item #: C7PVC

CUSTOMIZABLE CURRENT OCCUPANCY LIMIT OF THIS ROOM
Decal • 10” x 14” • $3 — Item #: C8
Wall Mount • 7” x 10” • $9 — Item #: C8PVC

(Occupancy limit number is customizable)
Please wash your hands

Wash your hands with soap and water for at least 20 seconds

**PLEASE WASH YOUR HANDS**
Decal • 7” x 5” • $3 — Item #: C9
Wall Mount • 7” x 5” • $8 — Item #: C9PVC

**WASH YOUR HANDS STEP BY STEP**
Decal • 8” x 8” • $3 — Item #: C10
Wall Mount • 8” x 8” • $8 — Item #: C10PVC

**PRACTICE PERSONAL HYGIENE**
Decal • 10” x 14” • $3 — Item #: C11
Wall Mount • 7” x 10” • $9 — Item #: C11PVC
**HYGIENE REMINDERS**

**PLEASE DISINFECT THIS AREA REGULARLY**
Decal • 8” x 8” • $3 — Item #: C12
Wall Mount • 8” x 8” • $8 — Item #: C12PVC

**DID YOU WASH THEM?**
Decal • 7” x 10” • $3 — Item #: C13
Wall Mount • 7” x 10” • $9 — Item #: C13PVC

**PLEASE DISINFECT THIS SURFACE TABLE TOPPER**
Table Top Stand • 5” x 7” • $5 — Item #: C14T
HYGIENE REMINDERS

DOUBLE-SIDED DISINFECT AND SOCIAL DISTANCING TABLE TOPPER
Table Top Stand • 5” x 7” • $5 — Item #: C314T

PLEASE DISINFECT ALL FREQUENTLY TOUCHED SURFACES
Decal • 3” x 3” • $0.50 — Item #: C15
Decal • 4” x 4” • $1 — Item #: C15A
Wall Mount • 3” x 3” • $2.75 — Item #: C15PVC
FACE COVERS REMINDERS

MASK PREFERRED AND APPRECIATED
Decal • 10” x 7” • $3 — Item #: C41
Wall Mount • 10” x 7” • $9 — Item #: C41PVC

* This sign is provided at no cost.

PLEASE DO NOT ENTER WITHOUT A FACE COVER
Decal • 7” x 10” • $3 — Item #: C18
Wall Mount • 7” x 10” • $9 — Item #: C18PVC

PLEASE WEAR FACE COVERS AND PRACTICE SOCIAL DISTANCING
Decal • 7” x 10” • $3 — Item #: C19
Wall Mount • 7” x 10” • $9 — Item #: C19PVC
NOTICE – PLEASE USE THE FACE COVERS PROVIDED
Decal • 7” x 10” • $3 — Item #: C20
Wall Mount • 7” x 10” • $9 — Item #: C20PVC

FOR EVERYONE’S SAFETY
Decal • 10” x 7” • $3 — Item #: C21
Wall Mount • 10” x 7” • $9 — Item #: C21PVC

REMEMBER: FACE COVERS ARE REQUIRED
Decal • 10” x 7” • $3 — Item #: C16
Wall Mount • 10” x 7” • $9 — Item #: C16PVC
FLOOR SPACING DECALS

PLEASE WAIT HERE (BLUE)
Decal • 18” • $4 — Item #: C22

PLEASE WAIT HERE UNTIL CALLED FORWARD (ORANGE)
Decal • 18” • $4 — Item #: C23

THANKS FOR PRACTICING SOCIAL DISTANCING DOT
Decal • 18” • $4 — Item #: C24
**FLOOR SPACING DECALS**

**STRAIGHT DIRECTIONAL ARROW**
Decal • 18" • $4 — Item #: C25

**LEFT DIRECTIONAL ARROW**
Decal • 18" • $4 — Item #: C26

**RIGHT DIRECTIONAL ARROW**
Decal • 18" • $4 — Item #: C27
**GENERAL SIGNAGE**

**SORRY, OUR LOBBY IS CURRENTLY NOT ACCEPTING VISITORS**
Decal • 10” x 7” • $3 — Item #: C28
Wall Mount • 10” x 7” • $9 — Item #: C28PVC

**RESTRICTED AREA – AUTHORIZED PERSONNEL ONLY**
Decal • 10” x 7” • $3 — Item #: C29
Wall Mount • 10” x 7” • $9 — Item #: C29PVC

**NO SITTING**
Decal • 12” • $3 — Item #: C30
Wall Mount • 10” • $9 — Item #: C30PVC
GENERAL SIGNAGE

STOP, PLEASE WAIT HERE FOR ASSISTANCE
Decal • 10” x 14” • $3 — Item #: C31
Wall Mount • 10” x 14” • $9 — Item #: C31PVC

STOP, DO NOT ENTER
Decal • 10” x 14” • $3 — Item #: C33
Wall Mount • 10” x 14” • $9 — Item #: C33PVC

SYMPTOMS OF CORONAVIRUS (COVID-19)
Symptoms of COVID-19 can include the following:

Symptoms can range from mild to severe illness, and appear 2-14 days after you are exposed to the virus that causes COVID-19. If you have any of these symptoms, please stay at home if you are contagious. Call 211 for further guidance.

SYMPTOMS OF CORONAVIRUS
Decal • 10” x 14” • $3 — Item #: C32
Wall Mount • 10” x 14” • $9 — Item #: C32PVC
PLEASE SIT HERE
Decal • 4” • $2 — Item #: C34

PLEASE WEAR A FACE COVER AND PRACTICE SOCIAL DISTANCING
Decal • 10” x 7” • $3 — Item #: C35
Wall Mount • 14” x 10” • $9 — Item #: C35PVC

ENTER HERE
Decal • 10” x 14” • $3 — Item #: C37
GENERAL SIGNAGE

EXIT HERE
Decal • 10” x 14” • $3 — Item #: C38

FACULTY AND STAFF ONLY
Decal • 10” x 14” • $3 — Item #: C39

PLEASE DO NOT MOVE THE CHAIRS
Decal • 10” x 14” • $3 — Item #: C40
Table Top Sign • 5” x 7” • $5 — Item #: C40T
GENERAL SIGNAGE

MASK PREFERRED AND APPRECIATED
Decal • 10” x 7” • $3 — Item #: C41
Wall Mount • 10” x 7” • $9 — Item #: C41PVC
HOW TO ORDER

CUSTOM PRODUCTS

To order custom products, contact Teresa Dillard, CC&R Administrative Manager, at tw5g@virginia.edu or (434) 243-0366.

Thank you for choosing UVA Facilities Management!