

Facilities Management
 Occupational Health and Safety

Mobile Elevated Work Platform Exit Permit

Part I: To be completed by the requester		
MEWP Usage Date(s):	Duration of Permit: (time)	From: _____ To: _____
Location/Building:		
Work To Be Performed:		
Type of Platform Used:		
<input type="checkbox"/> Type 1	<input type="checkbox"/> Type 2	<input type="checkbox"/> Group A
	<input type="checkbox"/> Type 3	<input type="checkbox"/> Group B
Platform Requirements: (all must be checked)		
<input type="checkbox"/> Minimum 2-person crew entering the platform		
<input type="checkbox"/> Ground conditions are level and the platform being used is equipped with tires that are appropriate for the ground surface		
<input type="checkbox"/> Platform gates are able to directly face, or be positioned over, the surface (climbing over guardrails is prohibited)		
Fall Protection Requirements: (all must be checked) (consult OHS)		
<input type="checkbox"/> Dual self-retracting lanyards for anyone exiting the platform.		
<input type="checkbox"/> Guardrails or anchor points are available upon exiting the platform (designated work areas are not sufficient).		
<input type="checkbox"/> Are the temporary anchor points and guardrails designed to be used on, or attached to, the working surface.		
<input type="checkbox"/> Employees have been trained on the installation, inspection, and use of the selected fall protection measure		
<input type="checkbox"/> Employees have received MEWP and fall protection training		
<input type="checkbox"/> Falling object protection provided?		
Job Hazard Analysis: (must be checked)		
<input type="checkbox"/> An FM JHA has been conducted, and approved by the employees' supervisor and FM-OHS		
Part II: Procedure for exiting MEWP's		
▪ 1 employee must stay on the platform at all times as acting platform attendant		
▪ Personal fall arrest systems (harness) are required when inside MEWP's		
▪ 100% tie-off is required when exiting and re-entering MEWP's, until the employee is protected behind guardrails or attached to an approved anchor point on the working surface		
▪ If temporary anchor points are used, employee must be trained in proper installation and use		
▪ The use of dual self-retractable lanyards is required, to allow employees to move freely to approved anchor points on the working surface		
▪ Designated work areas are not an acceptable means of fall protection when exiting and re-entering MEWP's		
FOR EMERGENCY RESCUE CALL CHARLOTTESVILLE FIRE DEPARTMENT 911		
Part III: To be completed by requesting crew		
Authorized Employees Exiting the platform: (print names)		
-	-	-
-	-	-
Authorized platform Attendant (does not exit platform): (print name)		
-		
Part IV: To be completed by crew supervisor and FM-OHS prior to starting the work.		
Supervisor Authorization:		
Signature: _____	Print: _____	Date: _____
FM-OHS Authorization:		
Signature: _____	Print: _____	Date: _____

Please scan completed forms and email to fm-ohs@virginia.edu. Please retain this form for one year for review by FM-Occupational Health and Safety.