This Hot Work Permit is required for operations involving open flames or producing heat and/or sparks. This includes, but is not limited to: Brazing, Cutting, Grinding, Soldering, Thawing Pipe, Torch-Applied Roofing, and Cadwelding.

INSTRUCTIONS
1. Complete this form and turn it in to your supervisor and Fire Alarm and HVAC Shops as needed.
2. This form must be submitted 24 hours before work is started (except in emergency situations; see Appendix A of the Hot Work Safety Guide).

HOT WORK BEING DONE BY:
- UVA Employee
- Contractor___________________________
- Phone # ____________________________

HOT WORK PROJECT:
W.O. # ____________________________
Submitted Date: ________________
Expected Start Date: ________ Time ________
Expected Stop Date: ___________________________

Location / Building / Floor
Nature of Job / Object

AUTHORIZATION:
I verify the above location has been examined, the precautions checked on the Required Precautions Checklist have been taken to prevent fire, and permission is authorized for work.

Name: __________________________ Supervisor/ Responsible Party
Signature: __________________________
Phone #: __________________________

HVAC TECHNICIAN (A/N):
Name: __________________________
Phone: __________________________
- HVAC systems evaluated and shutdown or modified as necessary.
  Date / Time: ________________Initials_______
Reactivated: Date/Time: __________________

FIRE ALARM TECHNICIAN (A/N):
Name: __________________________
Phone #: __________________________
- Fire Detection Disabled
  Date / Time: ________________Initials_______
- Fire Detection Reactivated
  Date / Time: ________________Initials_______

Permit Reviewed by:
Name: __________________________
Phone #: __________________________

FOR QUESTIONS REGARDING THIS PERMIT
CONTACT FM-OHS AT (434) 297-6379