



Red Wing Truck & Shoe Program *IMPORTANT SCHEDULE INFORMATION-PLEASE READ*

To: All Facilities Management Employees
From: FM-OHS
Date: January 4, 2016
RE: Red Wing Shoe Program SCHEDULE Information

*Beginning **January 2016**, FM-OHS will implement the **Red Wing Shoe Program** for safety toe and slip resistant shoe needs for all eligible employees. Employees will receive vouchers from FM-OHS during their eligible month via supervisors. The Red Wing shoe truck will be on-site 2x/month each Tuesday of NEST Training beginning January 12, 2016. In the event of **inclement weather**, please be aware the Red Wing shoe truck may not be on-site during a scheduled time.*

Date	Time & Location
Tuesday, January 5, 2016	Voucher Distribution Begins from FM-OHS via Supervisor
Tuesday, January 12, 2016	
Tuesday, January 26, 2016	
Tuesday, February 9, 2016	
Tuesday, February 23, 2016	
Tuesday, March 8, 2016	
Tuesday, March 22, 2016	
Tuesday, April 5, 2016	
Tuesday, April 19, 2016	7:00-7:30am
Tuesday, May 3, 2016	Reserved for New Employees
Tuesday, May 17, 2016	Near FM-Annex Building
Tuesday, May 31, 2016	
Tuesday, June 14, 2016	7:30am-12pm
Tuesday, June 28, 2016	All Employees
Tuesday, July 12, 2016	Near FM-Annex Building
Tuesday, July 26, 2016	
Tuesday, August 9, 2016	
Tuesday, August 23, 2016	12:30-3:30pm
Tuesday, September 6, 2016	All Employees
Tuesday, September 20, 2016	Hospital Multi-Story Loading Dock
Tuesday, October 4, 2016	
Tuesday, October 18, 2016	
Tuesday, November 1, 2016	
Tuesday, November 15, 2016	
Tuesday, November 29, 2016	
Tuesday, December 13, 2016	
Tuesday, December 27, 2016	