The Occupational Programs Weekly Wrap Up

UVA Facilities Management

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and as always,

Reasons to Celebrate!

Accepting applications April 24–May 30



The Occupational Programs Weekly Wrap Up | 05.14.2021 | Page 2 RED WING SHOE TRUCK

The Red Wing Shoe Truck is returning to Grounds on June 8! It will be at the FM Shop Building from 7:30 AM to Noon and at the HSPP Loading Dock from 1:00 to 3:00 PM.

UPDATES to the Shoe Truck Process:

- FM employees can visit the shoe truck by <u>appointment ONLY</u>. Book your slot now for June 8: <u>https://redwingcharlottesville.com/uva</u>
- Only one FM employee at a time is allowed on the truck.
- Face covers are <u>required at all times</u> on the shoe truck and must cover your nose and mouth, regardless of vaccination status.

Routine Reminders:

- Employees needing safety shoes need to submit a request via the online portal: <u>http://bit.ly/FM-PPE</u>
- If your shoe order is taking more than 10 days, email <u>FM-OHS@virginia.edu</u> to follow up.
- UVA FM only provides vouchers for Red Wing shoes. No other stores are part of the FM safety shoe program. If Red Wing can verify that they are unable to fit an employee, please have the Red Wing representative reach out to <u>FM-</u> <u>OHS@virginia.edu</u> for next steps.



 <u>Vouchers</u> will be released weekly via text and/or email. Emails will come from <u>no-reply@redwingbusinessadvantageaccount.com</u> and include a link to download a PDF voucher. Texts will come from (651) 371-7971 and include a code that's scannable.

View the latest updates to the shoe program online at http://bit.ly/FM-PPE

HAZARD ALERT: Kidde Recalls TruSense Smoke & Combination Smoke/Carbon Monoxide Alarms

Due to Risk of Failure to Alert Consumers to a Fire. The recalled units are Kidde Model Series 2040, 2050, 2060 and 2070 Smoke and Combination Smoke/Carbon Monoxide alarms. Only alarms with the TruSense logo or "AMBER=FAULT" printed on the front of the alarm are included in this recall. If you have <u>one of these alarms</u>, please contact Kidde for a replacement. Full info: <u>https://at.virginia.edu/ZPZydq</u>

OCCUPATIONAL HEALTH & SAFETY Fall Arrest v. Fall Restraint

Know the basics of personal fall protection systems for working at heights.

A fall arrest system will stop you in the process of a fall, while a fall restraint system will keep you from reaching the edge, not allowing you to fall.

A fall arrest safety system typically includes an anchor point or series of anchor points, a safety lanyard or self-retracting lifeline, and a harness. This system must be designed to "arrest" or stop you before hitting the lower surface in the case of a fall. This gives you the freedom to walk all the way up to a fall hazard to do your work

A fall restraint safety system keeps you from getting close enough to the fall hazard to fall. Imagine a leash keeping you within a safe distance from the edge. You are free to do your work without concern of falling and possibly injuring yourself because you are unable to reach the drop.



Questions about fall protection? Email <u>FM-OHS@virginia.edu</u>.

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APPRENTICESHIP 2021 APPLICATION PERIOD EXTENDED TO MAY 30! Two trades tracks are available:



- Licensed Trades: Plumbing Electrical HVAC
- Non-licensed Skilled Trades: Carpentry Masonry

No trades experience required. Information on the application process and links to the applications can be found at <u>https://apprenticeship.fm.virginia.edu/application.html</u>

The class of Apprentices starting in summer 2021 will be the first cohort to start under a new 2+2 Program model. The 2+2 Program emphasizes basic skills training across multiple trades and workplace safety protocols during the first two years of apprenticeship. The Program will hire apprentices into a restricted two-year contract position for one of two trades tracks above. Apprentices will receive hands-on experience in the respective licensed or non-licensed track, learning on-the-job from journey-level mentors, supervisors, and other colleagues who ensure the highest-quality facilities management for the University and UVA Health. During this time, apprentices will meet regularly with the Apprenticeship Program Management Team to review training progress, as well as participate in quarterly assessments with their supervisor. Apprentices will specialize in a trade in their 3rd and 4th years.





DIVERSITY, EQUITY & INCLUSION Charlottesville "StreetSheets" available in 18 languages

COVID "Street Sheet" – Charlottesville City Edition

Version 4. Last Updated: 7/1/20 This pamphlet is intended to provide a list of local resources, updated to reflect current operation status during the COVID crisis. For up-to-date info, use the QR code to check our webpage. COVID-19 Hotlines: TIHD: 434-972-6261 VDH: 877-775-8343

VDH: 877-275-8343 UVA: 434-982-6843 Sentara: 833-945-2395 COVID "STREET SHEET" -Recursos en Charlottesville y Albemarle

Version 7. Actualizada:13/10/20 Esta es una lista de recursos locales, actualizada para refiejar el estado actual de las operaciones durante la crisis COVID. Todos los números de teléfono usan el código de area 1-434 a menos que se indique lo contrario. Para información más reciente, use el código QR para ir a nuestra pagina web. Hati ya msaada wa dharura kwa watu walioathiriwa na tatizo la magonjwa ya COVID-19 – toleo la mji wa Charlottesville pamoja na kaunti ya Albemarle

Tafsiri ya 1, imesasishwa tarehe 12/6/2020. Orodha ya misaada ya eneo letu. Nambari zote za simu ni za eneo 1-434 isipokuwa kama imeandikwa nambari nyingine. Kwa habari kamili za kisasa elekeza kamera ya simu ya mkononi kwenye "QR code" hapo chini ambayo itakuonyesha ukurasa wa intaneti.

StreetSheets are databases of local resources available to individuals in the Charlottesville-Albemarle areas during the COVID-19 pandemic. Regularly updated, these documents have been translated by a team of volunteers to ensure access to all in our community. The original English document was prepared by PACEM, a non-congregate shelter for people experiencing homelessness. If you have any updates, please send them to Ashwin Mahesh am3gf@virginia.edu.

To view this resource, please visit: <u>https://tinyurl.com/covidresourceguidecville</u>

ReimagineCVA Online!

ReImagineCVA, an interactive online platform that allows donors and volunteers to directly connect with and support community organizations in the Central Virginia region, launched on March 30th, with a diverse and growing directory of over 200 nonprofits participating in the initiative.

At the RelmagineCVA website, users can quickly locate specific community organization profiles that highlight the organization's mission, impact, and giving opportunities as a direct way to connect the community to what organizations need right now – from products and supplies to donations to ways to volunteer through hands-on or skilled volunteering.



Discover and connect with ways you can make a difference: https://reimaginecva.org/

UVA Diversity, Equity and Inclusion welcomes Director of Communications

UVA Diversity @UVADiversity · 22h Please help us welcome Catherine Allen-West to the DDEI team!

Catherine will be joining us as Director of Communications on May 17th. Her focus over her 15-year career in marketing and communications has been on inclusive leadership and community building.



Catherine Allen-West joins the UVA Diversity, Equity and Inclusion office as Director of Communications. Learn more about the UVA Office for DEI and their team on their new website - <u>https://dei.virginia.edu/</u>

More from FM Diversity, Equity & Inclusion >>>

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May 21st is World Day for Cultural Diversity for Dialogue and Development

May 21st is World Day for Cultural Diversity for Dialogue and Development, a day set aside by the United Nations as an opportunity to deepen our understanding of the values of cultural diversity and to learn to live together in harmony.



Learn more: https://www.un.org/en/observances/ cultural-diversity-day

Q&A: UVA EOCR's PADHR Training

The University's Preventing and Addressing Discrimination and Harassment (PADH) policy prohibits discrimination and harassment on the basis of age, color, race, disability, marital status, national and ethnic origin, political affiliation, religion, sexual orientation, gender identity or expression, veteran status, family medical or genetic information, as well as other forms of sex discrimination not covered by the Policy on Sexual and Gender-Based Harassment and Other Forms of Interpersonal Violence.



The Preventing and Addressing Retaliation (PAR) policy prohibits re-

taliation against individuals who complain of discrimination and harassment under the PADH policy or who participate in an investigation under the policy.

The UVA Office for Equal Opportunity and Civil Rights (EOCR) presents an online PADHR training every two years. To supplement the one we just received, **FM has scheduled sessions for FM employees to get answers to your questions like**:

- Where and how to report an incident,
- What happens after you report, and
- Whether you are obligated to report.

Participants will hear realistic FM scenarios and can interact with the Specialist in this area.

Please register for one of the sessions below and contact Emily Douglas, DEI Specialist with any questions or for any accommodations, <u>em4hg@virginia.edu</u> or 434-906-5810.

- <u>Supervisors and managers</u>: Tuesday, May 18th, 10am-11:15pm: <u>https://at.virginia.edu/CTes6m</u>
- Non-supervisors:

Wednesday, May 19th, 10-11:15am: https://at.virginia.edu/HFzntw

After registering, you will receive a confirmation email containing information about joining the virtual meeting.

The Occupational Programs Weekly Wrap Up | 05.14.2021 | Page 7 Current FM Job Openings

Opportunities within UVA FM as of May 13, 2021:

- R0024318 Custodial Services Supervisor, Evening Shift
- R0024438 Trades Utilities Senior Worker
- R0024368 Computer Help Desk Tech (Student Wage)
- R0022628 Assistant Director for Regulatory Compliance
- R0024090 Energy and Sustainability Engineer
- R0023930 Apprentice Plumbing, Electrical or HVAC
- R0023928 Apprentice Carpentry or Masonry
- R0023447 HVAC Shift Mechanic, Central Grounds Zone
- R0022674 HVAC Mechanic
- R0022915 Trades Utility Senior Worker
- R0022940 Plumber
- R0022696 Construction Superintendent
- R0022691 Elevator Assistant Mechanics
- R0019932 Licensed Tradespeople (HVAC, Electrical or Plumbing), Shift
- R0020254 Space Project Manager

To Review/Apply

Current UVA employees should search and apply for jobs using their existing Workday account:

- Access Workday via Netbadge login: <u>https://bit.ly/2QhW1mt</u>
- Enter "Find Jobs" in the search bar to begin.
- Search the Find Jobs list by job title.

See UVA HR's How to Apply: for Internal Candidates: http://bit.ly/3ePAQ5s

External applicants (not currently employed by UVA) will be prompted to create a profile in Workday when applying: <u>https://uva.wd1.myworkdayjobs.com/UVAJobs</u>

Questions on job listings should be directed to <u>AskHR@virginia.edu</u>

The Occupational Programs Weekly Wrap Up | 05.14.2021 | Page 8 OCCUPATIONAL HEALTH & SAFETY COVID-19: WE ARE NEARLY THERE!

What does this mean for you?

- Keep doing what you're doing Wash your hands, keep your distance, don't report to work if you're sick, and wear your face cover. This is stopping the virus spread and keeping the cases dropping!
- Schedule your vaccine. Johnson & Johnson's one-and-done shot is back in the game, so there's plenty of vaccines to go around! Schedule online:
 - Blue Ridge Health District: <u>https://register.vams.cdc.gov/?jurisdiction=BR</u>
 - UVA Health: <u>https://myshot.healthsystem.virginia.edu/mychart/</u> <u>openscheduling?specialty=9&hidespecialtysection=1</u>

Vaccines are FREE and help protect you from the coronavirus. *The Pfizer vaccine has now been approved for children 12 to 15 years old.*

• UVA & the Commonwealth of Virginia may continue restrictions for somewhat longer to ensure community cases remain low.

FM MANAGERS & SUPERVISORS: Support your employees & enforce COVID-19 guidelines! Managers, supervisors, and construction/renovation project managers must support and protect employees in their groups by reporting COVID-19 cases or suspected COVID-19 cases (symptomatic or exposure) using the <u>online reporting form</u>. By making a report, supervisors are activating the use of Public Health Emergency Leave for the affected FM employees.

- <u>COVID-19 On Grounds Guidelines</u> are to be enforced by supervisors to ensure that the potential for exposure to any asymptomatic individual remains as low as possible. FM Occupational Programs is here to help educate employees and prevent the spread of COVID-19.
- Employees found to be potentially exposed at work will receive guidance from Employee Health or the health department to prevent possible spread of the virus that causes COVID-19.

More information can be found in the OHS COVID-19 Resources: <u>https://www.fm.virginia.edu/depts/ohs/covid-resources.html</u> Look for the <u>COVID-19 Reporting & Guidance</u> document for supervisors & managers.



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UVA FM's COVID-19 Dashboard

Working with FM Occupational Health & Safety team's data, UVA FM's Programs & Informatics team has created an FM-ONLY COVID-19 dashboard to keep employees informed. The dashboard shows the exposure and positive test case numbers for Facilities Management staff and contractors.



View it here: <u>https://www.fm.virginia.edu/employees/intranet/fm-covid-chart.html</u> If it asks you to log in, your username and password are the same as your FM computer login.

FREE COVID-19 TESTING RESOURCES FOR UVA FM EMPLOYEES

Some FM groups are requiring weekly testing of employees to prevent the asymptomatic spread of the virus that causes COVID-19. If you are not part of these groups or would like additional testing:

If you have illness or symptoms: Stay home, inform your supervisor, and call Employee Health for testing and/or guidance at 434-924-2013.

If you are not experiencing symptoms:

- Let's Get Checked at-home kit: <u>https://www.letsgetchecked.com/us/en/order-form/verification/</u>
- Saliva testing at several on-Grounds locations, now by <u>appointment ONLY</u>:
 - Make an appointment: <u>https://time2test.sites.virginia.edu/</u> (log in with Netbadge.)
 - See sites & hours: <u>https://besafe.virginia.edu/testing-sites-and-hours</u>

If you think you have been exposed, but aren't having symptoms, reach out to Employee Health for testing and/or guidance at 434-924-2013.

FACE COVERS, PHYSICAL DISTANCING, EVENTS AND GATHERINGS

The following updates have been made to UVA Policy SEC-045: COVID-19 Health & Safety Requirements:

- → Individuals in the University community may gather with up to 25 people indoors, raised from a previous limit of six, and up to 75 people outdoors, raised from a previous limit of 25.
- → Outdoors, community members must wear a face cover <u>only where they cannot maintain a</u> <u>physical distance</u> of at least six feet. All indoor face covering requirements remain the same.

All gatherings, regardless of size, must adhere to UVA's public health protocols, including mask-wearing and physical distancing.

View the full policy here: <u>https://uvapolicy.virginia.edu/policy/SEC-045</u>

<u> 'he vaccine is here</u>!

This is an important step to protecting yourself from the coronavirus that causes COVID-19. You are considered protected 2-4 weeks after your final dose of the vaccine. However, you must still practice physical distancing, wear your face covering, check in with HOOS Health Check, and wash your hands in order to protect those who have not yet received a vaccine.

If you haven't made an appointment or started your vaccine through UVA, register at vaccinate.virginia.gov or call 877-829-4682



Employees can now use PHEL to receive their COVID-19 Vaccine.

UVA's Public Health Emergency Leave (PHEL) is now approved for use if employees have to take time away from work to receive a COVID-19 vaccine (either dose), in addition to being available for guarantine & recovery from COVID-19. PHEL can be accessed under Occasional Time Off in the Workday time off/absence request area. Contact UVA FM's HR Business Partners for more information: https://www.fm.virginia.edu/employees/hrforms.html

About the Vaccine & More Resources:



FAQs, accurate information, and about the national vaccination program from the FOR DISEASE CDC: <u>http://bit.ly/39vLLgi</u>



The Virginia Department of Health's Vaccination Response page: http://bit.ly/3bR46Hx

BlueRidgeCOVID.org: This website serves as a portal for COVID-19 resources within the Blue

Ridge Health District and includes information on vaccine appointments, Frequently Asked Questions, job opportunities, case counts and vaccine dashboards, and more. Easy-to-follow icons guide users to a number of resources from the Blue Ridge Health District, Virginia Department of Health, and community partners. Launched by the Blue Ridge Health District in partnership with Red Light Management, this website is available in both English and Spanish.



Anyone receiving their first dose of the COVID-19 vaccine is encouraged to join v-safe, a smartphone-based tool by the CDC that gives you personalized health check-ins after you receive a COVID-19 vaccine.

Learn more: https://www.cdc.gov/coronavirus/2019-ncov/vaccines/safety/ vsafe.html

Be sure to respond to take advantage of the COVID-19 vaccine once it is made available to you. Everyone 12 years and older is now eligible for a vaccine.



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Make Your Vaccine Appointment

All UVA staff should have received an invitation by now to schedule a COVID-19 vaccine. If you have not had an opportunity to schedule an appointment call the UVA COVID Vaccine Call Center at 434-297-4829.

If you have already been vaccinated or have an appointment, consider helping your friends, family, and neighbors get registered using the resources below.

Search daily through:

- VaccineFinder: <u>https://vaccinefinder.org/</u> *
- BRHD's direct link to the VAMS appointment system: <u>https://register.vams.cdc.gov/?jurisdiction=BR</u>

Make an appointment through UVA:

Appointments are available at the Seminole Square Community Vaccination Center for **anyone** age 12 and older, depending on supply availability.

Please invite your family, friends, and neighbors to make an appointment today by contacting the UVA COVID Vaccine Call Center at 434.297.4829 (4VAX). The call center is in operation Monday-Saturday, 8 a.m.-8 p.m.

Register with Virginia Department of Health:

This only need to be done once.

Visit https://vaccinate.virginia.gov/ OR call 877-829-4682

If you are eligible in Phase 1a, 1b, or 1c and you don't find an appointment through VaccineFinder that meets your needs, you may pre-register for a priority appointment. Your local health district will contact you within a week to schedule your appointment.

Reminders:

- Retailers must follow state guidelines for vaccinations. Restrictions are expected to lessen as vaccines become more widely available.
- You are no longer required to receive your second shot at the same place/retailer as you receive your first. If you are having difficulty obtaining a second dose appointment, please call 1-877-VAX-IN-VA (1-877-829-4682) and an agent will help you find an appointment. You can also email <u>2ndvaxdose@vdh.virginia.gov</u> for assistance. If you received a first dose, you should receive a second dose of the same vaccine brand. These should not be mixed.
- **Beware of Scams!** Vaccine providers will never call, email, or text asking for your social security number or payment. You may be asked to provide ID and/or insurance/medical coverage info, but this is optional and the vaccination should be no charge.







Here are some upcoming holidays this week, both fun and serious. Click on each to learn more.

May 14: National Buttermilk Biscuit Day

May 15: International Family Day

May 16: National Barbecue Day 🔴

May 17: National Do Something Good for Your Neighbor Day 餐

May 18: National Cheese Soufflé Day 🥔



May 20: National Rescue Dog Day 🦮

🍕 🍕 May 21: National Pizza Party Day 🍕 🍕