(Rev. 3/3/22)

**BID FORM**

*(Example with Italic Sample Text for Common Options. Italic Text Also Provides Guidance. Edit Italic Text & Remove Italic Format or Delete if N/A. Remove All Yellow Highlights from Final Version.)*

Date:

Bidder:

**University of Virginia, Office of Contract Administration Services**

**1450 Leake Drive, Lower Level**

**Charlottesville, Virginia 22904 (Overnight Delivery)**

**P.O. Box 400892, Charlottesville, VA 22904-4892 (U.S. Mail)**

**Attn:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contract Administrator for Construction

**Institution:** University of Virginia

**Project Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Project Code:** ***###-##### (if applicable)***

**Project #** **\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Work Order #** **\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Acct. #** 91100

In accordance with the *(“On-Demand” Construction Request for Proposal, the resulting Contract, and the)* Bid documents for the above-referenced Project, the undersigned Bidder proposes to furnish all supervision, labor, equipment, and materials and to perform all work necessary for construction of this Project, in accordance with the Plans & Specifications dated **\_\_\_\_\_\_\_\_\_\_**, and the Addenda noted below, as prepared by **\_\_\_\_\_\_\_\_\_\_\_\_\_\_** for the consideration of the following amounts:

**BASE BID:**

**PART A.**

Lump sum price for all work to ***(A/E to provide general description of the work)***, complete, and in accordance with the Plans & Specifications:

**PART A *=******\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_***

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* DOLLARS *$****\_\_\_\_\_\_\_\_\_\_\_* *\_\_\_\_\_\_\_\_ \_ \_\_***

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)

*Base Bids for PARTS B, C, and D below shall be based on the estimated quantities indicated to be provided complete and in accordance with the Plans & Specifications. Payment amounts for each of these items will be based on the actual quantities authorized, provided, and approved times the unit prices indicated by the Bidder. The final Contract amount shall be adjusted upward or downward based on the actual quantity authorized and payment amounts versus the Bid amounts for PARTS B, C, and D.*

***PART B. – EXCAVATION OF ADDITIONAL UNSUITABLE MATERIAL***

*Excavation of unsuitable material, where authorized or directed, below or in addition to the levels required for the Work in Part A and backfill with compacted material per Specifications.*

*Estimated quantity of (\_\_\_\_\_\_\_) cy @ $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per cy = $\_\_\_\_\_\_\_\_\_\_\_*

***PART B =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars $\_\_\_\_\_\_\_\_\_\_\_*

***PART C. – EXCAVATION OF ROCK MATERIAL***

*Excavation of rock material, where authorized or directed, below or in addition to the levels required for the Work in Part A, and proper disposal off-site of excess material, complete per Specifications.*

*Estimated quantity of (\_\_\_\_\_\_\_) cy @ $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per cy = $\_\_\_\_\_\_\_\_\_\_\_*

***PART C =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars $\_\_\_\_\_\_\_\_\_\_\_*

***PART D. – EXCAVATION OF ROCK MATERIAL AT TRENCHES***

*Excavation of trench rock material, where authorized or directed, below or in addition to the levels required for the Work in Part A, proper disposal off-site of excess material, and backfill with compacted trench fill material per Specifications.*

*Estimated quantity of (\_\_\_\_\_\_\_) cy @ $ \_\_\_\_\_\_\_\_\_\_\_\_\_ per cy = $\_\_\_\_\_\_\_\_\_\_\_*

***PART D =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars $\_\_\_\_\_\_\_\_\_\_\_*

***(OR)***

***PART C. – TIMBER PILING***

*Timber piling provided complete in place in accordance with the Plans & Specifications (Priced per each pile @ the indicated length):*

*(60') Timber Test Piles        (4) ea. @ $\_\_\_\_\_\_\_\_\_\_\_     ea. =   $\_\_\_\_\_\_\_\_\_\_\_*

*(50') Timber Piling             (40) ea. @ $\_\_\_\_\_\_\_\_\_\_\_     ea. =   $\_\_\_\_\_\_\_\_\_\_\_*

*(40') Timber Piling             (60) ea. @ $\_\_\_\_\_\_\_\_\_\_\_    ea. =   $\_\_\_\_\_\_\_\_\_\_\_*

*(30') Timber Piling             (20) ea. @  $\_\_\_\_\_\_\_\_\_\_\_  ea. =   $\_\_\_\_\_\_\_\_\_\_\_*

***PART C =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars $\_\_\_\_\_\_\_\_\_\_\_*

***(OR)***

***PART C. – STEEL PILING***

*Steel piling provided complete in place in accordance with the Plans & Specifications (Priced per linear foot of steel piling driven and accepted):*

*(2560) linear feet @  $\_\_\_\_\_\_\_\_\_\_\_ linear feet =   $\_\_\_\_\_\_\_\_\_\_\_*

***PART C =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars $\_\_\_\_\_\_\_\_\_\_\_*

***PART D. – PILE LOAD TESTS***

*Pile load tests complete in accordance with the Plans & Specifications (Priced per complete pile load test):*

*(2) load tests @ $\_\_\_\_\_\_\_\_\_\_\_  ea. = $\_\_\_\_\_\_\_\_\_\_\_*

***PART D =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars* *$\_\_\_\_\_\_\_\_\_\_\_*

***(OR)***

***PART C. – CAST-IN-PLACE CONCRETE******CAISSONS***

*Cast-In-Place Concrete Caissons complete in place in accordance with the Plans & Specifications (Priced per linear foot of caisson complete and accepted for each caisson diameter):*

*(24) inch Diameter         (125) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft =* *$\_\_\_\_\_\_\_\_\_\_\_*

*(36) inch Diameter         (250) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft = $\_\_\_\_\_\_\_\_\_\_\_*

*(48) inch Diameter         (175) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft = $\_\_\_\_\_\_\_\_\_\_\_*

*(60) inch Diameter         (100) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft = $\_\_\_\_\_\_\_\_\_\_\_*

***PART C =*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars $\_\_\_\_\_\_\_\_\_\_\_*

***PART D. – CAISSON ROCK EXCAVATION***

*Excavation of caisson rock material as defined in the Specifications, where authorized and directed, and proper disposal off-site of excess material, complete per Specifications (Priced per linear foot of rock material excavation for each caisson diameter):*

*(24) inch Diameter          (25) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft = $\_\_\_\_\_\_\_\_\_\_\_*

*(36) inch Diameter          (25) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft = $\_\_\_\_\_\_\_\_\_\_\_*

*(48) inch Diameter          (75) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft = $\_\_\_\_\_\_\_\_\_\_\_*

*(60) inch Diameter          (10) linear ft @ $\_\_\_\_\_\_\_\_\_\_\_ / linear ft = $\_\_\_\_\_\_\_\_\_\_\_*

***PART D =****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dollars $**\_\_\_\_\_\_\_\_\_\_\_*

**TOTAL BASE BID AMOUNT (*PARTS A + B + C + D*) =:** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* DOLLARS *$****\_\_\_\_\_\_\_\_\_\_\_* *\_\_\_\_\_\_\_\_ \_\_\_***

(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)

***ADDITIVE BID ITEM:***

*Lump sum price for all work to* ***(A/E to provide general description of the work)****, complete, and in accordance with the Plans & Specifications:*

***ADDITIVE BID AMOUNT:*** *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_***

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOLLARS $****\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_***

*(Amount shall be shown in both words and figures. In case of discrepancy, the amount shown in words shall govern.)*

***BUILDING AUTOMATION SYSTEMS:***

*The undersigned agrees that it will use as the Subcontractor for, "Building Automation System”, and for any and all Building Automation Systems work identified in the Plans & Specifications, \_\_\_(****BAS Firm) \_\_\_\_\_\_\_\_\_****, a Subcontractor selected by the Owner, for a Subcontract price of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_ \_***

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DOLLARS $****\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_*** *and*

*that this quote has been* ***included*** *in the* ***TOTAL BASE BID AMOUNT*** *above. The undersigned agrees that it will be responsible for this Subcontractor and its work as if it had been selected by the undersigned.* ***(This price does not include bonding.)***

**Bid Guarantee:** Attached here is a Bid Guarantee in the form of a **\_\_\_\_\_\_\_\_\_ \_\_** in the amount of 5% (five percent) of the **TOTAL BASE BID AMOUNT** **(Only required for Total Base Bid Amount of $1,000,000 or more.)**

Contract award will be based on the **TOTAL BASE BID AMOUNT** shown above (including any properly submitted Bid modifications) plus as many Additive Bid Items taken in sequence as the Owner in its discretion decides to award.

The Bidder has relied upon the following public historical climatological records: The Virginia State Climatology Office, *Charlottesville, VA*.

*The undersigned understands that time is of the essence and agrees that the time for Substantial Completion of the entire Project shall* *be* ***(A/E to fill in)****consecutive calendar days from the date of commencement of the Work as specified in the Notice to Proceed, and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E.*

***(OR)***

*The undersigned understands that time is of the essence and agrees that the date for Substantial Completion of the entire Project shall be on or before* ***(A/E to fill in)****and Final Completion shall be achieved within 30 consecutive calendar days after the date of Substantial Completion as determined by the A/E.*

Acknowledgment is made of receipt of the following Addenda:

If notice of acceptance of this Bid is given to the undersigned within **30 days** after the opening of Bids, or any time thereafter before this Bid is withdrawn, the undersigned will execute and deliver a Contract in the prescribed form (Contract Between University and Contractor, HECO-9) within **10 days** after the Contract has been presented to them for signature. The required Payment and Performance Bonds, on the forms prescribed, shall be delivered to the Owner along with the signed Contract.

**Immigration Reform and Control Act of 1986**: The undersigned certifies that it does not and will not during the performance of the Contract for this Project violate the provisions of the Federal Immigration Reform and Control Act of 1986, which prohibits employment of illegal aliens.

**Disqualification Of Contractors**: By signing this Bid or proposal, the undersigned certifies that this Bidder or any officer, director, partner, or owner is not currently barred from Bidding on Contracts by any Agency of the Commonwealth of Virginia, or any public body or agency of another state, or any agency of the federal government, nor is this Bidder a subsidiary or affiliate of any firm/ corporation that is currently barred from Bidding on Contracts by any of the same. We have attached an explanation of any previous disbarment(s) and copies of notice(s) of reinstatement(s).

Either the undersigned or one of the following individuals, if any, is authorized to modify this Bid prior to the deadline for receipt of Bids by writing the modification and signing their name on the face of the Bid, on the envelope in which it is enclosed, on a separate document, or on a document which is faxed to the University:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

I certify that the firm name given below is the true and complete name of the Bidder and that the Bidder is legally qualified and licensed by the Commonwealth of Virginia, Department of Professional and Occupational Regulation, Board for Contractors, to perform all Work included in the scope of the Contract. ***(The Bid Form must be signed by a Corporate Officer or a person who has written delegated authority to commit this firm for the purposes described herein by the Owner or Corporate Officer of this firm.)***

Firm: Affix Seal of Incorporation:

Authorized Signature:

Print Name:

Title:

Phone # Fax #

E-mail:

Contractor License #

FEIN:

Virginia State Corporation Commission ID #**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**