**REQUEST FOR LETTERS OF INTEREST**

**AND STATEMENTS OF QUALIFICATIONS**

The University of Virginia, Charlottesville, Virginia, invites interested Class A General Contractor’s to submit Letters of Interest and Statements of Qualifications along with background information on Form HECO-16 (obtain adapted version from <http://www.fm.virginia.edu/depts/fpc/index.html>).

**Site-Work On-Demand Construction Program**

**RFP 20-102**

The University seeks to obtain a slate of general contracting firms capable of performing utility, grounds, and infrastructure work to be part of the Site-Work On-Demand Construction Program. Proposing firms should have the ability to perform the following work: excavation, installation of underground utility tunnel, chilled water lines, heating water lines, electrical ductbank, sanitary sewer, domestic water, and structural concrete. The procurements will be comprised of Competitive Sealed Bidding and Emergency Projects where the low bid deemed best suited for the project under consideration will determine the selection of the contractor.

The goal of this procurement is to secure Firms to provide construction services for University of Virginia Utilities and Site Construction projects under terms of an On-Demand Construction Contract. The initial term of the contract resulting from this solicitation will be for a period of two (2) years and shall include an option to renew for three (3) additional one year terms. The University does not guarantee any exact volume of work to the Selected Firms because the volume of future On-Demand projects is not quantifiable and because of the large percentage of those projects that will be competitively procured by the firms under the Agreement. The Selected firms will provide the University the capability of having a pre-qualified group of Construction Firms under Agreement to submit competitive sealed bids for new construction, renovations, and repairs on utility, grounds, and infrastructure projects up to $5 million in cost. Firms should specilaize in the following disciplines: excavations and shoring, heating water distribution systems, chilled water distribution systems, domestic water systems, electrical ductbank and generators, stormwater systems, utility tunnel construction, road construction, and utility specific construction methods (jack and bore, directional bore, etc).

The level of participation under the Agreement, as well as the Construction itself provided by the Selected Firms, will be continuously evaluated throughout the Agreement period by the University to ensure the Firms remain responsive in providing work of high quality in a timely and consistent manner for a wide range of site-work project types and sizes at The University.

From the responses received from this Request, the firms deemed best suited for the Site-Work On-Demand Construction Program will be issued the RFP to complete and return to the issuing office.

Proposals will be evaluated on a firm’s ability to perform in a highly complex, highly centralized utilities environment. Selected firms will need to demonstrate success working in an environment that requires respectfulness and professionalism when dealing with the many University constituencies, including students, faculty, and University and Health Systems staff. The ability to be innovative and cooperative in work relationships as well as the firms’ experience, capabilities and ability to respond to the University’s needs are paramount. Projects will be of a wide variety of types and sizes and will be in support of The University’s plan for expanding and modernizing its site and utility infrastructure. The short-listed firms may be invited to present a more detailed proposal and oral presentation of their qualifications and experience. Procurements under this initial contract may number approximately 5 to 10 or more annually and generally range from $150k to $5 million in size.

Where possible, all materials submitted should be fully recyclable. Submissions should be collated, on standard letter-sized paper and preferably clipped together without binding. To conserve paper, double sided printing is strongly encouraged.

One (1) hardcopy original and an electronic version (e.g. thumb drive) of the Letters of Interest/ Statements of Qualifications must be submitted by close of business **(nominally 5:00 PM)** on **November 17, 2020** to the attention of:

George Cullen, Contract Administrator for Construction

Facilities Management Department – Capital Construction & Renovations

University of Virginia, One Morton Drive, Suite 301, Charlottesville, VA 22903

Requests for Proposals (RFPs) will be issued on or about November 24, 2020 to short-listed firms only. RFP responses must be received no later than close of business (nominally 5:00 PM) on December 16, 2020. A non-mandatory preproposal meeting, for the short-listed firms only, will be held via web conference on a date to be announced.

Selected firms will be required to register in eVA (the Governor’s electronic procurement web site, [www.eva.state.va.us) prior to the deadline for submission of responses to the RFP to be](http://www.eva.state.va.us/) [eligible for the](http://www.eva.state.va.us/) award of the contract. Company’s own status and/or proposed use of Small, Women-owned, Minority-owned, Micro, Service Disabled Veteran, Employment Service Organization, 8(a), Economically Disadvantaged Woman Owned Small Business, and Federal Service-Disabled Veteran-owned (SWaM) firms will be considered in the evaluation of proposals. SWaM firms must be registered with the Virginia Department of Small Business and Supplier Diversity (SBSD) in Richmond for verification and consideration. Quarterly reporting of expenditures to SWaM firms will be required for the selected contractor.

The eVA Internet electronic procurement solution, web site portal [www.eva.state.va.us](http://www.eva.state.va.us), streamlines and automates government purchasing activities in the Commonwealth. Proposers must be registered in eVA to be eligible for the award of a contract. Please visit the website for additional information and registration for eVA as well as an explanation of applicable fees imposed for each contract awarded.

Contractors’ attention is invited to the requirements of Title 54.1 of the Code of Virginia pertaining to Regulations of Professions and Occupations.

Questions may be directed to George Cullen at [gec2n@virginia.edu](mailto:gec2n@virginia.edu).

The Rector and Visitors of The University of Virginia

By: George Cullen, Contract Administrator for Construction