# REQUEST FOR LETTERS OF INTEREST

**and Statements of Qualifications**

The University of Virginia, Charlottesville, invites highly qualified firms to submit Letters of Interest and Statements of Qualifications along with background information on Form HECO-16 (obtain adapted version from <http://www.fm.virginia.edu/depts/fpc/index.html>) for construction services related to the:

**Data Science Facility**

**RFP # 19-102**

The University seeks to retain a Construction Manager to join our team during construction document development phase to provide constructability review, scheduling scenarios, logistics coordination, value management, design assist, early bid package assistance and to provide full construction services for the University in accordance with the provisions of the University of Virginia Higher Education Capital Outlay Manual. The project consists of the construction of a new data science facility that will serve the University and the broader local community. The University has determined that Competitive Sealed Bidding is not practicable or fiscally advantageous; therefore, the contract will be awarded as a Construction Management at Risk with Design Phase Services as the project delivery method.

# Project Overview:

The Site for the Data Science Facility is adjacent to Ivy Road and defines the southeastern edge of the Emmet/ Ivy site. The new Data Science Facility will consist of a four story building, which has a size of approximately 70,000 GSF. The Data Science Facility is planned to be the first academic building completed in the University’s Ivy Corridor precinct. Landscape, utilities, and site infrastructure will be installed under a separate project, creating a building-ready lot for the School of Data Science to occupy. The site is identified as 1-A on the Ivy Corridor concept plan; however, the boundary between site 1-A and site 1-B may be adjusted based on the requirements of this project. The intent is for the School of Data Science to occupy the site efficiently, to a height not exceeding 60 feet, and in a manner that reinforces and defines the streetscape and open spaces to the east and north.

A key driver of the project will be the need for a central gathering place to foster collaboration, the exchange of ideas across disciplines, and encounters with external partners, including the local community. A need for innovative and flexible academic space including classrooms, student study areas, faculty offices, research space, and generous amounts of public, interactive space that stimulates creativity will also drive the project. Initially, the program seeks an open framework for interdisciplinary research and teaching, with each space designed according to the needs of the function it supports. It is expected that as the future School of Data Science grows and evolves, the use of this building will also change over time.

Construction is anticipated to begin May 2021 and must be complete in Summer 2023.

# Submittal Information:

The University is interested in demonstrated experience in the management of similar projects within a university setting. Examples of previous work associated with this type of project is important as well as personnel who have had direct participation with these types of projects, and experience working together on project teams. Examples of cost control and scheduling are also important.

Where possible, all materials submitted should be fully recyclable. Submissions should be collated, on standard letter-sized paper and preferably clipped together without binding. To conserve paper, double sided printing is strongly encouraged.

Submittals will be evaluated, and a short-list of firms selected. The selection of short-listed firms will be based on demonstrated qualifications in projects of this type, ability to meet the proposed schedules, the quality and experience of the proposed team, the firm’s plan for involvement of SWaM firms, experience with the University of Virginia Capital Outlay system, project safety record (not the firm), and other criteria as the selection committee may determine appropriate. Only firms licensed to do business in Virginia will be considered. The short-listed firms will be issued a detailed scope of work/request for proposal and invited to present a more detailed proposal and oral presentation of their qualifications and experience.

One (1) original, fourteen (14) copies and an electronic version (e.g. Thumb drive) of the Letters of Interest/Statements of Qualifications must be submitted by close of business **(nominally 5:00 PM)** on **March 24, 2020** to the attention of:

George Cullen, Contract Administrator for Construction

Capital Construction & Renovations

Facilities Management Department

University of Virginia

One Morton Drive, Suite 301

Charlottesville, VA 22903

**Requests for Proposals (RFPs)** will be issued on or about April 3, 2020 to **short-listed firms only**. RFP responses must be received no later than close of business **(nominally 5:00 PM)** on **May 5, 2020**. A non-mandatory pre-proposal meeting, for the short-listed firms only, will be held at the University of Virginia on a date and at a location to be determined.

Selected firms will be required to register in eVA (the Governor’s electronic procurement web site, [www.eva.state.va.us) prior to the deadline for submission of responses to the RFP to be](http://www.eva.state.va.us/) [eligible for the](http://www.eva.state.va.us/) award of the contract. Company’s own status and/or proposed use of Small, Women-owned Minority-owned and Service-Disabled Veteran-owned (SWaM) firms will be considered in the evaluation of proposals. SWaM firms must be registered with the Virginia Department of Small Business and Supplier Diversity (SBSD) in Richmond for verification and consideration. Quarterly reporting of expenditures to SWaM firms will be required for the selected contractor.

Questions may be directed to George Cullen at [gec2n@virginia.edu](mailto:gec2n@virginia.edu), or by fax at (434) 982-5108.

The Rector and Visitors of The University of Virginia

By: George Cullen, Contract Administrator for Construction