REQUEST FOR LETTERS OF INTEREST
AND STATEMENTS OF QUALIFICATIONS

The University of Virginia, Charlottesville, Virginia, invites highly qualified Class A General Contractors to submit Letters of Interest and Statements of Qualifications along with background information on Form HECO-16 (obtain adapted version from https://www.fm.virginia.edu/depts/fpc/index.html).

Academic On-Demand Construction
(General Contracting Firms)
RFP # 17-107

The University seeks to obtain a group of general contracting firms to bid on yet-to-be-determined construction, renovation or improvement projects. These selected firms are then pre-qualified to be a part of the Academic On-Demand Construction program. The projects may be comprised of, but not limited to, Competitive Sealed Bidding and Emergency Projects where the low bid will determine the selection of the contractor.

From the responses received from this Request, the firms deemed best suited for the Academic On-Demand Construction Program will be issued the RFP to complete and return to the issuing office. The Proposals will be evaluated on a firm’s ability to perform in a highly sensitive University environment with complex buildings and systems and students, faculty, and staff at the University. The ability to be responsive, innovative and cooperative in a work relationship as well as the firms’ experience, capabilities and ability to respond to the University’s needs are paramount. Projects will be of a wide variety of types and sizes and will be located in and around the University’s buildings and grounds. Short-listed firms may be invited to present a more detailed proposal and oral presentation of their qualifications and experience. Procurements under this initial contract may number approximately 12 or more annually and generally ranging up to $5 million in size. Projects considered minor (approximately $50,000 or less estimated construction cost) may be awarded on a rotating basis among the firms procured with this contract. The contract term will initially be for two years with the option to renew for three additional one-year terms.

Where possible, all materials submitted should be fully recyclable. Submissions should be collated, on standard letter-sized paper and preferably clipped together without binding. To conserve paper, double sided printing is strongly encouraged.

One (1) original and eight (8) copies of the Letters of Interest/Statements of Qualifications must be submitted by close of business (nominally 5:00 PM) on June 20, 2018 to the attention of:

George Cullen
Contract Administrator for Construction
Facilities Planning & Construction
Facilities Management Department
University of Virginia
1000 Ednam Center, Suite 100
Charlottesville, VA 22903
Requests for Proposals (RFPs) will be issued on or about June 27, 2018 to short-listed firms only. RFP responses must be received no later than close of business (nominally 5:00 PM) on July 18, 2018. A non-mandatory pre-proposal meeting, for the short-listed firms only, will be held at the University of Virginia on a date and at a location to be announced.

Selected firms will be required to be registered in eVA (the Governor’s electronic procurement web site, www.eva.state.va.us) prior to the deadline for submission of responses to the RFP to be eligible for the award of a contract. Proposers’ past and proposed use of Small, Woman-owned and Minority-owned (SWaM) firms and the firm’s SWaM status will be considered in the evaluation of proposals. SWaM firms must be registered with the Virginia Department of Small Business and Supplier Diversity (SBSD) in Richmond for verification and consideration. Quarterly reporting of expenditures to SWaM firms will be required for all contracts over $100,000 issued for Academic On-Demand projects.

Questions may be addressed to George Cullen at gec2n@Virginia.edu or by telephone at (434) 982-4620.

The Rector and Visitors of The University of Virginia
By: George Cullen, Contract Administrator for Construction