

**TWO STEP IFB
REQUEST FOR STATEMENT OF QUALIFICATION**

The University of Virginia, Charlottesville, invites highly qualified firms to submit Statements of Qualifications along with background information on Form HECO-16 (obtain adapted version from <https://www.fm.virginia.edu/depts/fpc/index.html>) for construction services related to the:

**Memorial to Enslaved Laborers
BA050918**

The University seeks to retain a Construction Firm to provide construction services for the University in accordance with the provisions of the University of Virginia Higher Education Capital Outlay Manual. This procurement will be a Two Step Invitation for Bid (IFB) where the University will pre-qualify construction firms that show experience in complex site work and detailed hardscape installation. The list of pre-qualified construction firms will receive an Invitation for Bid with 100% construction documents. The contract will be awarded based on Competitive Seal Bidding.

Project Overview and Scope:

The University of Virginia Memorial to Enslaved Laborers Project seeks to formally acknowledge the work and the individual lives of the enslaved African Americans who built and sustained the every-day life of the University during the antebellum era. A 4,800 square foot circular monument constructed of Virginia granite, the Memorial will create a space to gather, reflect, acknowledge, and honor the enslaved within the University's UNESCO World Heritage Site.

Born out of a grass-roots student effort to acknowledge the University's role in slavery, and further advanced by the President's Commission on Slavery and the University, the Project has garnered international attention and will be highly publicized throughout construction. It is integrally linked to the University's core values of diversity, inclusion, and racial equity. Therefore, it is essential that the successful contractor demonstrate a commitment to these values for the University community and the national media attention that is anticipated with the construction of the Memorial.

The Project consists of working with a pre-qualified stone fabricator and artist to provide an intricately carved and detailed conical wall, 80' in diameter and 8' high at its maximum height, tapering flush with grade at the Memorial entrance. The Memorial will also incorporate a 50' diameter circular stone bench with integral water feature encircling a flat lawn. The Memorial walls require complex concrete buttressed foundations, for which a contractor experienced overseeing intricate foundation work will be critical. The Project will also include site grading, new pathway installation, and utilities including: lighting, electrical, stormwater, and domestic water.

Construction is anticipated to begin October 2018 and be complete April 2019.

Contractor Qualification Criteria:

- Demonstrated visible commitment to diversity and inclusion
- SWaM/MBE Participation
- Experience overseeing complex foundation work
- Experience with critical lifts
- Experience with critical survey controls
- Experience with detailed hardscape/natural stone installation
- Experience working in a University, institutional, or similar setting
- Experience working in historic settings

Submittal Information:

The University is interested in demonstrated experience in the management of similar projects. Examples of previous work associated with this type of project is important as well as personnel who have had direct participation with these types of projects and experience working together on project teams. Examples of cost control and scheduling are also important.

Where possible, all materials submitted should be fully recyclable. Submissions should be collated, on standard letter-sized paper and preferably clipped together without binding. To conserve paper, double sided printing is strongly encouraged.

Submittals will be evaluated to pre-qualify firms. The selection of pre-qualified firms will be based on demonstrated qualifications in projects of a similar type, firms that show the ability to meet the proposed schedules, the quality and experience of the proposed team, the firm's plan for involvement of MBE/SWaM firms, experience with the University of Virginia Capital Outlay system, project safety record (not the firm), and other criteria as the SOQ evaluation committee may determine appropriate. Only firms licensed to do business in Virginia will be considered. The pre-qualified firms will be issued the Invitation for Bid with 100% construction documents and detailed scope of work.

One (1) original and ten (10) copies, of the Statements of Qualifications must be submitted by close of business (**nominally 5:00 PM**) on **June 18, 2018** to the attention of:

Berhan Aljiji, Contract Administrator for Construction
Facilities Planning & Construction
Facilities Management Department
University of Virginia
1000 Ednam Center, Suite 100
Charlottesville, VA 22903

Selected firms will be required to register in eVA (the Governor's electronic procurement web site, www.eva.state.va.us) prior to the deadline for submission of responses to the IFB to be eligible for the award of the contract. Company's own status and/or proposed use of Small, Women-owned and Minority-owned (SWaM) firms will be considered in the evaluation of proposals. SWaM firms must be registered with the Virginia Department of Small Business and Supplier Diversity (SBSD) in Richmond for verification and consideration. Quarterly reporting of expenditures to SWaM firms will be required for the selected contractor.

Questions may be directed to Martin Best at meb6n@virginia.edu, or by fax at (434) 982-5108.

The Rector and Visitors of The University of Virginia
By: Berhan Aljiji, Contract Administrator for Construction