

## **REQUEST FOR LETTERS OF INTEREST and Statements of Qualifications**

The University of Virginia, Charlottesville, invites highly qualified firms to submit Letters of Interest and Statements of Qualifications along with background information on Form HECO-16

Obtain adapted version from

<https://www.fm.virginia.edu/depts/fpc/contractadmin/advertisements.html>

For construction services related to the:

### **UNIVERSITY HOSPITAL EMERGENCY POWER PHASE 3 RFP # 16-108**

The University seeks to retain a Construction Manager or Major Trade Contractor to join our team to provide construction services for the University in accordance with the provisions of the University of Virginia Higher Education Capital Outlay Manual. The project construction documents will be 100% complete and the contract will be awarded on a Competitive Negotiation Contractor - Fixed Price basis.

#### **Project Overview:**

The project consists of installing an emergency generator, paralleling gear, duct bank and conductors to provide emergency power to the existing hospital and the hospital expansion currently under construction. The emergency power system is critical to provide essential services to the University Hospital in the event of emergencies or adverse conditions. This project will increase the emergency power system capacity by 3,000kW, in order to supply the existing University Hospital as well as the University Hospital Expansion (UHE) currently under construction. One 1,500kW emergency generator will be installed on this project. An additional 1,500kW generator will be installed in the future. The project improves the flexibility of the emergency power delivery to maximize the redundancy of the two emergency power banks. The scope of work includes installation of the redundant feed to the existing hospital, as well as the UHE primary and redundant feed. Portions of all three feeds are in the UHE scope of work. Coordination with that contractor is essential to the success of this project.

Construction is anticipated to begin August 2017 and must be complete March 2018. Adjacent facilities will remain open throughout construction.

The University has the option of awarding the installation of the second 1,500 kW generator to the Successful Firm.

#### **Submittal Information:**

The University is interested in demonstrated experience in the management of similar projects within a University setting. Ability to coordinate construction activities in and around a fully functional University environment in a safe and efficient manner is of critical importance in this project. Examples of previous work associated with this type of project is important as well as

personnel who have had direct participation with these types of phased projects and experience working together on project teams. Examples of cost control and scheduling are also important.

Where possible, all materials submitted should be fully recyclable. Submissions should be collated, on standard letter-sized paper and preferably clipped together **without binding**. To conserve paper, double sided printing is strongly encouraged.

Submittals will be evaluated and a short-list of firms selected. The selection of short-listed firms will be based on demonstrated qualifications in projects of this type, ability to meet the proposed schedules, the quality and experience of the proposed team, the firm's plan for involvement of SWaM firms, experience with the University of Virginia Capital Outlay system, project safety record, and other criteria as the selection committee may determine appropriate. Proven experience with hospitals is required. Only firms licensed to do business in Virginia will be considered. The short-listed firms will be issued a detailed scope of work/request for proposal and invited to present a more detailed proposal and oral presentation of their qualifications and experience.

One (1) original and eleven (11) copies, and a PDF of the Letters of Interest/Statements of Qualifications must be submitted by close of business (**nominally 5:00 PM**) on **March 22, 2017** to the attention of:

**William Martin, Contract Administrator for Construction**

Facilities Planning & Construction  
Facilities Management Department  
University of Virginia  
1000 Ednam Center, Suite 100  
Charlottesville, VA 22903

**Request for Proposals (RFPs)** will be issued on or about March 29, 2017 to **short-listed firms only**. RFP responses must be received no later than close of business (**nominally 5:00 PM**) on **ay 3, 2017**. A non-mandatory pre-proposal meeting, for the short-listed firms only, will be held at the University of Virginia on a date and at a location to be announced.

Selected firms will be required to register in eVA (the Governor's electronic procurement web site, [www.eva.state.va.us](http://www.eva.state.va.us)) prior to the deadline for submission of responses to the RFP to be eligible for the award of the contract. Company's own status and/or proposed use of Small, Women-owned and Minority-owned (SWaM) firms will be considered in the evaluation of proposals. SWaM firms must be registered with the Virginia Department of Small Business and Supplier Diversity (SBSD) in Richmond for verification and consideration. Quarterly reporting of expenditures to SWaM firms will be required for the selected contractor.

Questions may be directed to William Martin at [whm2j@virginia.edu](mailto:whm2j@virginia.edu) , by fax at (434) 982-5108, or by phone at (434) 982-4611.

The Rector and Visitors of The University of Virginia  
By: William Martin, Contract Administrator for Construction