

REQUEST FOR LETTERS OF INTEREST AND STATEMENTS OF QUALIFICATIONS
UNIVERSITY OF VIRGINIA
IVY MOUNTAIN MUSCULOSKELETAL CENTER
RFP # 17-03

The University of Virginia (University or UVA) invites highly qualified architectural consulting firms to submit a letter of interest and associated supporting materials for consideration in the selection of a consultant team to provide architectural and engineering design services for the construction of the University of Virginia's Ivy Mountain Musculoskeletal Center (Project), in accordance with the provisions of the University of Virginia Higher Education Capital Outlay Manual (HECOM).

Purpose and Background of Project:

The University Health System (Health System) is a nationally renowned academic medical center committed to providing outstanding patient care, educating tomorrow's healthcare leaders, and discovering new and better ways to treat diseases. The Health System is an integrated network of primary and specialty care services ranging from wellness programs and routine checkups to the most technologically advanced care.

The Ivy Mountain Musculoskeletal Center building will be approximately 200,000 GSF and will include:

- All UVA Orthopedic clinics in one location;
- A new UVA Sports Medicine Center which will be a state of the art multidisciplinary regional facility;
- A Joint Replacement Center with six operating rooms and supporting services, including a 23 hour recovery unit;
- An imaging center that will include six to eight radiology rooms, two MRI's, and two Fluoroscopy suites;
- An education and conference center;
- All administrative functions that support the aforementioned services; and
- A 350 car parking garage that will have a 4000 GSF central utility plant attached to it.

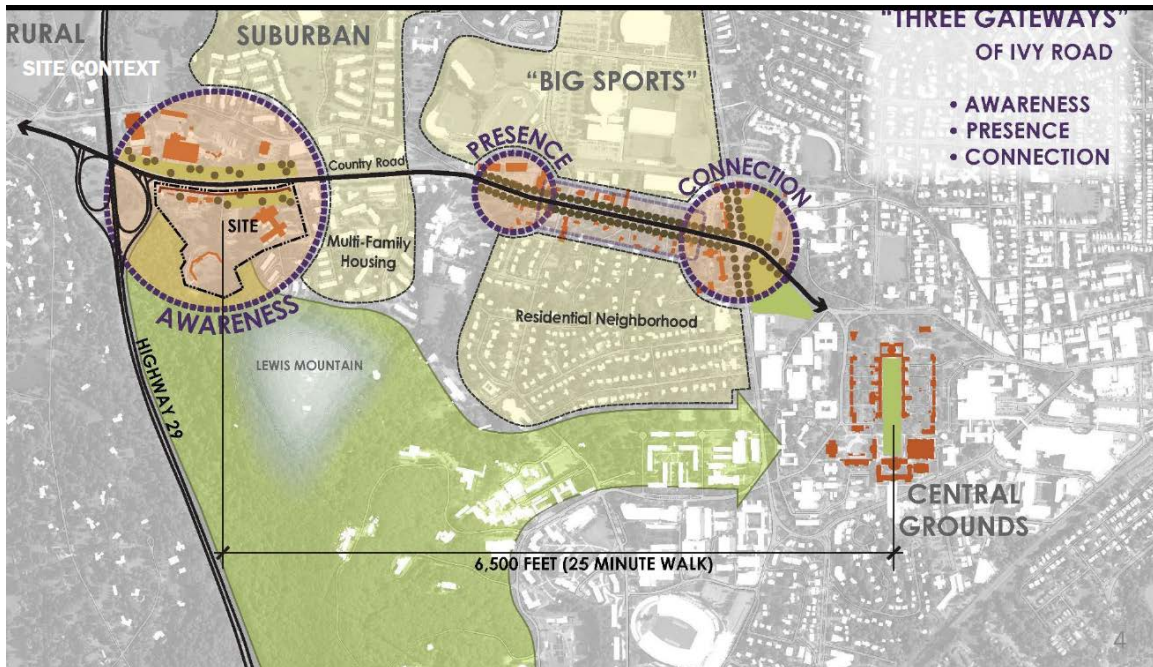
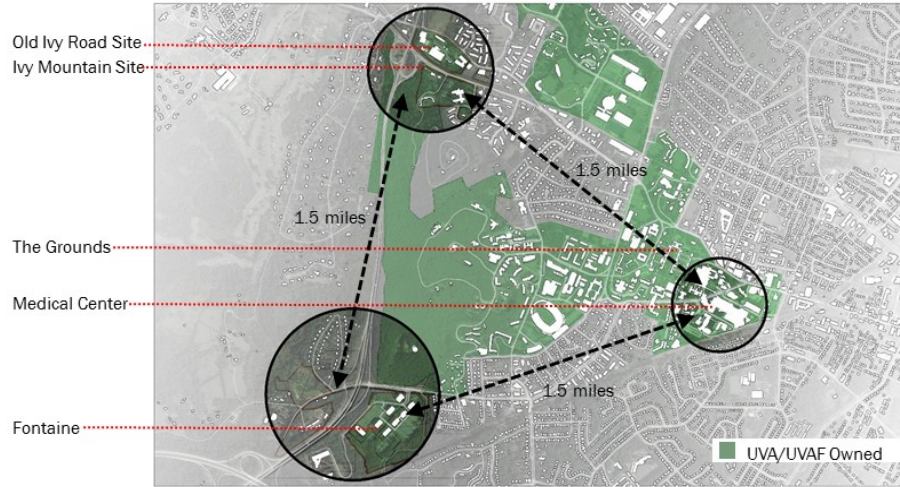
The Ivy Mountain Musculoskeletal Center will be located at 2570 Ivy Road in Charlottesville, VA at the site of the old Kluge Children's Rehabilitation Center (KCRC).

SITE CONTEXT | AERIAL VIEW



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SITE CONTEXT



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SITE CONTEXT



Approved Masterplan



Note: The Masterplan footprint does not dictate exactly the plan of the new building.

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Qualifications:

Firms must demonstrate significant experience planning, programming, designing, documenting and providing construction administration for similar projects in an academic healthcare setting; experience in obtaining LEED certification for healthcare buildings; and familiarity with HECOM.

Selection Process Schedule:

- RFQ Advertised..... March 19, 2017
- Response Deadline..... April 10, 2017 **by 4:00 pm** **
- Short List Notified..... April 19, 2017
- RFPs Issued April 24, 2017
- Pre-Proposal Site Visit..... May 10, 2017
- Proposal Deadline..... May 24, 2017 by 4:00 pm
- Interviews..... June 2, 2017

**** Late submissions will not be accepted for any reason.**

Submittal Requirements and Process:

Where possible, all materials submitted should be fully recyclable. Submissions must be collated, three-hole-punched, on standard 8.5 x 11 letter-sized paper and be clipped together **without** staples or binding. Double-sided printing is strongly encouraged. Interested firms must submit **thirteen (13) hard-copies and one (1) digital copy** of each of the following. The digital copy should be one pdf file of the entire submission contained on a thumb drive:

1. Letter of Interest addressed to the Screening Committee, which is no longer than two (2) pages in length, and which states specifically the firm's successful experience in planning and designing very similar facilities in campus and/or other similar settings.
2. Statement of Qualifications using the Office of the Architect for the University (OAU) standard form which can be obtained from the OAU website at: <http://www.officearchitect.virginia.edu>. The email address provided should be for the person who will receive information regarding this RFQ, no general firm or marketing emails please.
3. Standard forms AE-1 through AE-6 are available at: http://dgs.state.va.us/tabid/820/Default.aspx?udt_1673_param_detail=159. If proposal is a joint venture or association or two or more firms, forms AE-1 through AE-6 are required for each firm, with the proposed division of A/E services clearly indicated by firm and by individual staff members.
4. Sub-consultants can be listed on the AE-1 or an AE-2 may be submitted for them, but no other AE forms should be submitted for sub-consultants at this time.
5. Current references and current contact information for each project (five project minimum) featured in the Power Point presentation. Include contact information for an owner's representative, a user client, and a construction manager for each project.

Submittals will be evaluated based on the demonstrated significant experience of the firm and its proposed personnel with similar facilities and projects within an academic medical center; the ability to meet specific project objectives, e.g., budget, schedule, quality, etc.; successful experience with HECOM; experience in design with CM/Subcontractor participation; experience with completion of sequential trade packages for construction; and other criteria as the Screening Committee may determine. Subsequently, the short-listed firms will receive a detailed Request for Proposal (RFP) and be invited to present a more detailed response and make an oral presentation.

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The above submission materials must be received according to the schedule above at the following address:

University of Virginia
Facilities Planning & Construction, Office of Contract Administration
Attention: Kathy Yarmey
1000 Ednam Center, Suite 100
Charlottesville, VA 22903
Questions: 434-982-5943or kyarmey@virginia.edu

Please do not contact the Project Manager or others at the University regarding this Project. All questions and correspondence regarding this procurement should be made through Kathy Yarmey in the Office of Contract Administration.

A copy of this Request for Qualifications is available on the Facilities Planning & Construction, Office of Contract Administration website at: <https://www.fm.virginia.edu/depts/fpc/contractadmin> and the Office of the Architect for the University (OAU) website at: <http://www.officearchitect.virginia.edu>.

Successful firm will be required to be licensed to do business in Virginia and able to demonstrate professional registration.

eVA Business to Government Vendor Registration:

The eVA Internet electronic procurement solution, web site portal www.eva.state.va.us, is the Commonwealth of Virginia's comprehensive electronic procurement system. The portal is the gateway for firms to conduct business with state agencies and public bodies. All agencies and public bodies are expected to use eVA. All firms desiring to provide goods and/or services in the Commonwealth are encouraged to participate in the eVA Internet e-procurement solution. Selected bidder(s) is required to register in the eVA Internet e-procurement solution prior to an award being made.

Firm's past and proposed use of Small, Women and Minority-Owned (SWaM) firms will be considered in the evaluation of proposals. SWaM firms must be registered with and certified by the Department of Small Business & Supplier Diversity (SBSD) in Richmond. Assistance is available for registration. Quarterly reporting of expenditures to SWaM consulting firms or suppliers used in this contract will be required for the selected firms.