Contractors and Visitors please sign in when entering building.

- Contractors NOTIFY CONTROL ROOM prior to starting any work.
- Always keep safety glasses, gloves, and hardhat accessible.
  - **Gloves** - Must be worn while performing tasks.
  - **Safety glasses and Hardhat** - Must be worn while in operating areas, (not required while in control room, break room or offices)
  - **Hearing Protection** - Must be worn in designated areas
  - **Respirator** - Must be worn while unloading Fly Ash and Coal

**The 5 P's, Proper Planning Prevents Poor Performance.**

- Fill out and review pre-job safety analysis, and necessary checklists with the crew. (Electronic or hard copy)
  - **JHA** - Must be completed for every job, on a daily basis.
  - **Confined space entry permit** - Must be completed when work is to be done inside of any permit required confined space.

- Extra care must be taken when working in tunnels, vaults, manholes, and confined spaces.
  - Do not go alone, have at least one other person with you.
  - Carry a calibrated, tested, air monitor with you.
  - When changing atmosphere (welding, painting, etc.), areas become permit required confined spaces.
  - Plan your escape routes in case of emergency. (Notify appropriate personnel i.e., fire department)

- Protect the public.
  - Put a manhole ring around open manholes.
  - Contain your work area from bystanders.

- Housekeeping is extremely important in places such as jobsites, shop, and storage areas.
  - **Clean as you go, sign of a pro.**
  - When not in use, keep extension cords and welding leads wrapped up.
  - When in use, run cords and leads overhead whenever possible to prevent tripping.
  - Separate metals/recyclables from trash and dispose in proper receptacles.

- Inspect all tools and safety equipment prior to each use. Notify the supervisor of any damaged items for replacement and remove from service immediately.

- Stay hydrated regardless of temperature, Watch for signs and symptoms of heat exhaustion and hypothermia
  - **Heat exhaustion** - dehydration, dry sweats, cramps
  - **Hypothermia** – shivering, lack of coordination, bright red cold skin

- Be aware of your surroundings, look after your co-workers, and watch for bystanders.

- Drive with extra caution while on grounds.

- **Be alert and stay focused, conditions can change without warning. If conditions change, stop work, and re-evaluate the situation. Do not panic in the event of an emergency, try to remain calm so that you can make good decisions.**

- Be aware of known and potential hazards
  - **Known hazards**
    - Hot Pipes/Surfaces
    - Equipment may start/stop automatically
    - Chemical Hazards/exposures
    - Burn hazards
    - Electrical hazards (low, medium, high voltage)
    - Loud noises
    - Moving conveyor parts
  - **Potential hazards**
    - Fire and explosions
    - Low air quality/ high particulates
    - Steam leaks/vent may be present
    - Heat Stress
    - Mechanical Failures

- Remember the 6 NEVER EVENTS (Accidents in these areas can be fatal!) Identify Competent Person
  - **Confined Space**
  - **Electrical**
  - **Excavation**
  - **Fall Protection**
  - **Hoisting/Rigging**
  - **LOTO**