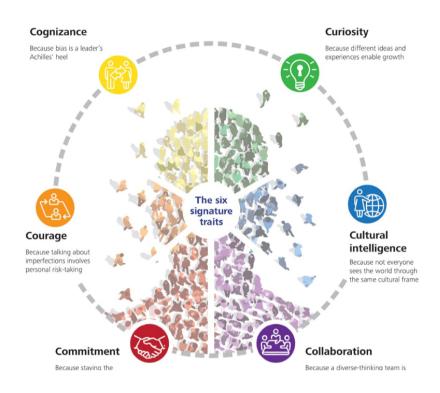


### Occupational Programs Occupational Training

# Training Opportunities

## LEADERSHIP CONNECTION



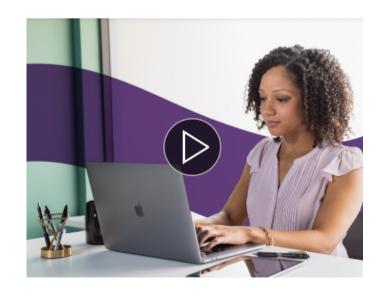
# The Six Signature Traits of Inclusive Leadership

What will it take to be a great leader in the future? In five years, ten years, fifteen even vears? Discover six attributes of leaders who display the ability to not only embrace individual differences, but potentially leverage to them for competitive advantage. Read more

# PROFESSIONAL DEVELOPMENT

### How to be an Adaptable Employee During Change and Uncertainty

As we begin to transition back into our workplaces and job sites, it is important to remember that the world is changing fast. That's why, as an employee, the most valuable skill you can cultivate is adaptability, so you're ready for anything. The skills you learn in this course can help you thrive in times of crisis, and succeed no matter what the future holds.



CLICK IMAGE TO ENROLL



### Transforming Today's Reality into Tomorrow's Opportunity

Network for Change and Continuous Innovation Conference 2020 July 8 - 9, 11 a.m. to 5 p.m.

#### **CLICK TO REGISTER**

In partnership with UVA Organizational Excellence, NCCI is offering free attendance to their 2020 virtual conference! The conference will feature live keynote speakers, a virtual platform with interactive sessions, and chat rooms for peer to peer networking. Conference themes this year will include: Emerging Trends and Innovations, Collaboration and Partnerships Across the Institution, Tricks of the Trade: Emerging Practices, Methods, Tools and Technology, Evolving Processes and the Agile Organization, and Empowering Change Management Success.

### 2020 Goal Setting in Workday

With 2020's goal setting deadline just around the corner, you'll want to review the three steps outlined below on how to develop your new goals!



### **How to Develop Goals:**

- 1. Start with your strengths and interests
- 2. Align to the organization or team's goals
- 3. Use the S.M.A.R.T framework to write your goal

For more information on goal development, including a fillable goal-setting worksheet, visit <a href="https://www.uvan.com/www.uvan.com/www.nc.nc/">UVA HR's Goal Setting Resources page.</a>

CLICK IMAGE TO VIEW DIRECTIONS FOR ENTERING GOALS IN WORKDAY



## LinkedIn Learning is now available in Workday!

Linkedin Learning is now available through the Workday Learning app, providing a great tool that can assist employees in reaching professional goals, upgrading skills, or learning new skills.

To receive completion credit for a Linkedin Learning course, please ensure you enroll in and launch courses from Workday Learning. If a learner continues to use their current Linkedin Learning account, course completions will not transfer to Workday Learning.

To access Linkedin Learning:

- 1. Sign into Workday
- 2. Select the 'Learning' app
- 3. Select 'Browse Topics.' All courses will be found under 'Linkedin Learning.'

#### **MANAGERS:**

The extensive Linkedin Learning catalog will be available for managers to enroll their employees. Learners can also directly enroll themselves into a wide variety of courses that reflect professional or personal interests. To view detailed instructions for accessing courses and ensuring completions appear in Workday Learning, please see the Linkedin Learning job aid.

# **TECHNOLOGY**



#### CLICK IMAGE TO WATCH

### Learning Zoom

As FM settles back into a "new normal," collaboration across teams, areas and zones will be crucial for day-to-day business operations. Discover (or rediscover!) how to leverage collaboration by scheduling, moderating, and/or participating in Zoom meetings.

# OCCUPATIONAL HEALTH & SAFETY



### The Future of OHS Training & Virtual Sessions

To help stop the spread of COVID-19 via physical distancing, OHS is exploring new options to deliver safety training. OHS is working with Occupational Training to move select training classes to virtual and online sessions using platforms like Zoom and online modules through Workday Learning.

#### Look for the following classes on Zoom AND coming soon in Workday:

- Bloodborne Pathogens (currently offered through Zoom)
- Hearing Conservation
- · Respiratory Protection
- Electrical Safety
- First Aid/CPR/AED
- Lockout Tagout (LOTO)
- Powered Air Purifying Respirator (PAPR)
- Filtering Facepiece Respirator

Stay Tuned! More classes will continue to be added.

# DIVERSITY, EQUITY & INCLUSION



Free Web Training on Accessibility Rights & Considerations

The month of July honors the inception of the Americans with Disabilities Act (ADA). For more training on topics such as "Employment Requirements," "Architectural Accessibility Laws," and "Welcoming Customers with Disabilities," visit the ADA National Network site.

# HIGHLIGHTED FEATURES





How well do you know your safety knowledge?

Quiz Yourself!





SSM 158: Details, details, details



## Serious Soft Skills

FREE Podcasts for Professional Development



SSM 155: Celebrate Success





SSM 141: Game Face

