

TRAINING OPPORTUNITIES

Coming in 2020:

**Quarterly Trades Roundtable,
New Technology Sessions,
Leadership Training,
Workday Learning,
and more!**

Respect@ Workshop

Friday, December 13, 8:00-10:30 a.m.

Customer Service Workshop

Friday, December 13, 10:45-11:45 a.m.

Mentor Roundtable

Wednesday, December 18,
10:00-11:00 a.m.
FM Lunchroom



OT Road Show

FM's Occupational Training team is available to help meet your team's custom training needs, including – but not limited to – topics such as professional development, teamwork, communication, and technology.

Tell me more!

- This is a *Road Show*, so the OT team member(s) bring the session/workshop to your team!
- The date and time is chosen by you!
- The length of the session or workshop is up to you!

To request additional details or schedule a visit from the OT Road Show:

[CLICK HERE](#)



FM Onboarding

Do you have a new employee starting or changing positions on your team?

[Click Here](#)



FM Mentoring Program

The Mentoring Program's mission is to provide support and serve as a resource while employees transition to or within UVA FM. The program is committed to providing individuals (mentees) the opportunity to learn from accomplished mentors to develop and grow within the organization.

To learn more about what the program is about or how to become a mentor or mentee, check out the links below:

[Mentor Application](#)

[Mentee Application](#)



A two-hour, interactive training that includes a discussion of LGBTQ+ terminology and how to practice allyship.

December 16, 1-3 p.m.

Email fm-training@virginia.edu to register

Diversity Inclusion & Respect

Join us! Diversity, Inclusion, & Respect Meeting
December 19, 11 a.m. - Noon, Skipwith Hall, LL010

For questions or to reserve a space for any Occupational Training sessions,
please email fm-training@virginia.edu



To register for OHS training, your supervisor must email FM-OHS@virginia.edu

Be sure to include the following:

- Class(es) requested
- Employee first & last name
- Computing ID (ex: mst3k)
- Preferred date, if desired
- What are your typical working hours?

For additional training details, class offerings, or to request a training class that is not currently offered, please go to: www.fm.virginia.edu/depts/ohs/training.html or email FM-OHS@virginia.edu

Asbestos Awareness
December 03, 9:30 a.m.-11:30 a.m.

Bloodborne Pathogens
December 5, 7:30-9 a.m.

Bloodborne Pathogens Refresher
December 10, 7:30-8:30 a.m.
December 12, 7:30-8:30 a.m.

Confined Space Entry
December 12, 7:30-noon.

Fall Protection Authorized Person
December 10, 7:30 a.m.-noon

First Aid/CPR/AED
December 04, 7:30 a.m. - 2:30 p.m.
December 12, 7:30 a.m. - 2:30 p.m.

Hearing Conservation
December 3, 2-3:30 p.m.

Implementing Change: For Yourself & Team

December 4, 9:00-11:00 a.m.
Education Resource Center, Room A

Giving & Receiving Feedback

December 9, 1:30-4:00 p.m.
999 Grove St, Classroom 2

Multicultural Fluency

December 10, 8:00-10:30 a.m.
Education Resource Center, Room A

The Pursuit of Trust

December 10, 9:00-11:00 a.m.
2400 Old Ivy Rd, Room 189

Emotional Intelligence

December 11, 2:00-4:00pm
2400 Old Ivy Rd, Room 189



Coming 2020: Talent Management Course Bundles

Explore three to four related topics during our day-long adventures (9:00 am to 4:30 pm). Collaborate with team members and employees from across Grounds while discovering and enhancing your knowledge and skills. Topics include:

- **Being Open**
- **Being Authentic**
- **Influencing People**
- **Building Collaborative Relationships**
- **Optimizing Talent**
- **Focusing on Performance**

As a University employee, your education and growth are a top priority.
All requests to participate in training during work hours should be discussed with your manager/supervisor.

www.fm.virginia.edu/employees/occupationaltraining

fm-training@virginia.edu