TRAINING OPPORTUNITIES

Resume & Cover Letter Writing Workshops

JOIN US!

Every Thursday
November 7-December 5
2-3 p.m., Skipwith – Room 112

Attendees will have the opportunity to actively draft their own cover letter and resume with the support of a coach.

Attendance to all sessions is not required. Please join us as your schedule allows!

Respect@ Workshop
Friday, December 13, 8:00-10:30 a.m.

Customer Service Workshop
Friday, December 13, 10:45-11:45 a.m.

Mentor Roundtable
Wednesday, November 20, 10:00-11:00 a.m.
FM Lunchroom

OT Road Show

FM’s Occupational Training team is available to help meet your team’s custom training needs, including – but not limited to – topics such as professional development, teamwork, communication, and technology.

Tell me more!
• This is a “Road Show” so the OT team member(s) bring the session/workshop to your team’s space!
• The date and time is chosen by you!
• The length of the session or workshop is up to you!

To request additional details or schedule a visit from the OT Road Show:

CLICK HERE

FM Onboarding
Do you have a new employee starting or changing positions on your team?

Click Here

FM’s Mentoring Program

The Mentoring Program’s mission is to provide support and serve as a resource while employees transition into or within the UVA FM. The program is committed to providing mentees the opportunity to learn from accomplished mentors to develop and grow skillfully and professionally within the organization.

To learn more about what the program is about or how to become a mentor or mentee, check out the links below:

Mentor Application
Mentee Application

Luncheon Meeting

Diversity, Inclusion, & Respect

Join us! Diversity, Inclusion, & Respect Meeting
Thursday, Nov. 21, 11 a.m. - Noon, HSPP West Complex Conference Room – 010

For questions or to reserve a space for any Occupational Training sessions, please email fm-training@virginia.edu
To register for OHS training, your supervisor must email FM-OHS@virginia.edu

Be sure to include the following:
- Class(es) requested
- Employee first & last name
- Computing ID (ex: mst3k)
- Preferred date, if desired
- What are your typical working hours?

For additional training details, class offerings, or to request a training class that is not currently offered, please go to: www.fm.virginia.edu/depts/ohs/training.html or email FM-OHS@virginia.edu

**Bloodborne Pathogens**
- November 7, 7:30-9 a.m.

**Bloodborne Pathogens Refresher**
- November 14, 7:30-8:30 a.m
- November 21, 7:30-8:30 a.m.

**Confined Space Entry**
- November 12, 7:30 a.m.-noon

**Electrical Safety**
- November 20, 7:30 a.m.-12:30 p.m.

**Fall Protection Authorized Person**
- November 14, 7:30 a.m.-noon

**First Aid/CPR/AED**
- November 13, 7:30 a.m. - 2:30 p.m.
- November 20, 7:30 a.m. - 2:30 p.m.

**Forklift New Users & Recertifications**
- November 12 & 13, TBD.

**Hearing Conservation**
- November 12, 2 - 3:30 p.m.

**Lockout/Tagout**
- November 5, 10a.m. - noon

**Respiratory Protection New User**
- November 19, 2 - 3:30 p.m.