



Occupational Training Opportunities

SEPTEMBER 2018

Highlights of the Month

Town Hall 2018

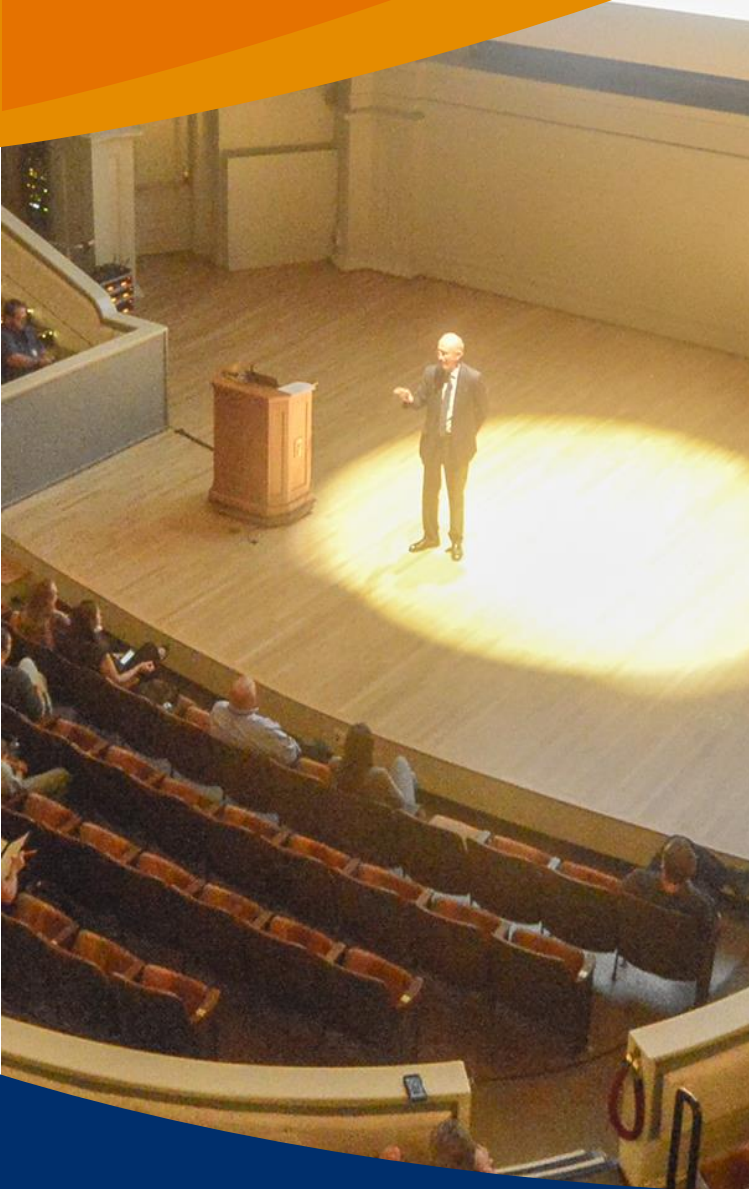
The annual FM Town Hall meeting took place on Thursday, September 6th in Old Cabell Hall and included a presentation from our Associate VP and CFO, Don Sundgren, as well as, updates on various other projects and initiatives.

Some highlights of the afternoon included:

- A glimpse of future FM projects
- Workday system benefits and anticipated schedule from UVA-HR
- An abbreviated Education Recognition ceremony by Occupational Training
- Updates from the Core Initiative committees:
 - Safety
 - Sustainability
 - Diversity & Inclusion
- Update from the Cultural Values Assessment (CVA) Task Force to include interactive polling questions!

Weren't able to make it this year?

Click the image below to watch the recorded video!



All requests to participate in training during work hours should be discussed with your manager/supervisor.



Our People



University Training Offerings

Talent Development

(formerly Center for Leadership Excellence)

❖ Giving and Receiving Feedback:

September 18th 2:00-4:30pm

❖ Leading as a Team Member:

October 3rd 3:00-5:00pm

❖ Multiple Intelligences:

October 12th 9:00-11:00am

❖ The Pursuit of Trust:

October 16th 9:00 – 11:00am



TALENT DEVELOPMENT

Occupational Training



Register for classes in:

- Technology
- Reading, Writing, and Math Development
- English as a Second Language
- Leadership Skills
- Professional Development Skills

To request training, fill out the form below!
Occupational Training Request Form

Occupational Health & Safety

FM-OHS provides a wide range of health and safety training options to help sustain a healthful and safe working and learning environment. These training courses are offered not only to meet numerous regulations, but also toward an effort to encourage health and safety throughout the entire university community.

- ✓ Aerial Lift:
 - 9/20 @ 8:00am – 12:00pm
- ✓ Bloodborne Pathogens:
 - 9/20, 9/27, 10/4, & 10/9 @ 1:00 – 2:30pm
- ✓ Confined Space Entry:
 - 10/9 @ 8:00am – 12:00pm
- ✓ Electrical Safety:
 - 10/17 @ 7:30am – 12:30pm
- ✓ Fall Protection (User):
 - 10/11 @ 7:30 – 10:30am
- ✓ First Aid/CPR/AED:
 - 9/27 & 10/9 @ 7:30am – 12:00pm
- ✓ Lead in Construction:
 - 10/2 & 10/3 @ 9:00am – 12:00pm
- ✓ Respiratory Protection (New User):
 - 10/9 @ 2:00 – 3:30pm
- ✓ Scaffold (User):
 - 10/4 @ 7:30am – 2:00pm
- ✓ LOTO:
 - 9/18 @ 10:00am – 12:00pm & 1:00 – 3:00pm

To register an employee for training,
supervisors should email
fm-ohs@virginia.edu

(no phone calls please) with:

- **Employee's first and last name as shown in Oracle**
- **Email (ex: abc5r)**
- **Shop #**
- **Department or zone name.**

For additional training details, class offerings, or to request a training class that is not currently offered, please go to:

<https://www.fm.virginia.edu/depts/ohs/training.html>

or contact OHS at 434-297-6379.

As a University employee, your education and growth is a top priority. We want to take a minute to remind you of some of the resources that are available to both you and your staff that may help you in achieving the career goals you have outlined.

All requests to participate in training during work hours should be discussed with your manager/supervisor.

[fm.virginia.edu/employees/occupationaltraining](https://www.fm.virginia.edu/employees/occupationaltraining) | fm-training@virginia.edu

University Training Offerings

Office of Organizational Excellence



SEMINAR:

Speed Learning: Skills You Can Use Now

Choose to participate in four of six available activities to learn innovative skills that you can immediately apply in your work. Learn about creating a coaching culture, measuring change impact, facilitating creatively, communicating about change, and using interactive challenges to learn about process improvement.

Thursday, September 20th from 1:00-2:15pm
Newcomb Hall Commonwealth Room

REGISTER NOW!

Lynda.com

COURSE: Improving Your Judgment (part of the Accountability series!)

Want to make better decisions at work? This short course will discuss ways to confront our hardwired cognitive biases in order to make good decisions and exercise more balanced, sound judgment.

Click the image below to watch the video!

Improving Your Judgment



Outside Professional Offerings

Fred Pryor Seminars

❖ Dealing with Difficult People:

September 25th – Charlottesville: \$149

❖ Managing Multiple Priorities, Projects, and Deadlines:

October 10th - Richmond: \$99

SkillPath

❖ The Administrative Assistants Conference:

October 10th – Charlottesville: \$199

❖ Excelling as a Manager or Supervisor:

September 18th - Richmond: \$99

National Seminars Training

❖ Conflict Management Skills for Women:

October 1st – Fredericksburg: \$99

❖ Developing Your Emotional Intelligence:

September 21st - Charlottesville: \$149

UVA Community Credit Union

Your Mortgage Questions Answered

Buying a home is a big decision. Whether it's your first home, or your last home, it's important to be equipped with the right information before you buy.

Upcoming Seminars:

Charlottesville: September 18th from 6:00-7:30pm

REGISTER

Culpeper: September 29th from 1:00 – 2:30pm

REGISTER

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