



**EMAIL FROM J.J. WAGNER DAVIS:**

**FROM:** Jennifer (J.J.) Wagner Davis  
Executive Vice President and Chief Operating Officer

Dear Colleagues,

In partnership with the Staff Senate, I am pleased to invite you to participate in a Town Hall session for Academic Division staff to discuss how things went this fall and seek feedback as we plan for the spring. President Jim Ryan will join us, along with Senior Vice President for Operations Colette Sheehy, COVID-19 Response Chief Medical Advisor Mitch Rosner, M.D., Assistant Vice President Pace Lochte, Interim Chief Human Resources Officer for Operations John Kosky, Executive Director of the Equity Center Ben Allen, and Staff Senate Co-Chair Kristie Smeltzer. The program is scheduled for **Monday, December 7 from 1- 2 p.m.** and will include time for Q&A.

The event is limited to 3,000 participants; you will receive a unique webinar link upon registration. The session will be recorded and made available for on-demand viewing.

Please use your primary UVA email address to register using the link below. You may submit questions through the registration form and during the live event.

[Register for Staff Town Hall, Monday, December 7, 2020 from 1-2 p.m.](#)

I am deeply grateful for your hard work and dedication throughout this challenging time and year-round.

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**FM - COVID-19 Asymptomatic Prevalence Testing Kits:** Mark Stanis reported hundreds of test kits have been distributed to FM employees. Within the last three weeks, 260 test kits have been distributed – if you need a kit, please contact Teresa Dillard at 434.243-0366 or 987.8247 or by email at [tw5g@virginia.edu](mailto:tw5g@virginia.edu)  
We have a limited number of test kits, but as long as supplies last FM employees are eligible to get a test kit every week through the end of the year. Kits will not be delivered.

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**EMAIL FROM COLETTE SHEEHY (email dated December 3, 2020):**

**Building Access and Temperature Setbacks from Dec. 12 - Jan. 31:**

Between the conclusion of exams and the end of January (December 12 - January 31), buildings will be accessible only with authorized identification card or key. Additionally, temperature controls will be adjusted for reduced building use. Staff will make appropriate modifications to these plans to accommodate programs that begin earlier than February 1.

**Building Access**

Current UVA ID cards have an embossed Rotunda and text printed beneath the magnetic stripe. If you have an older ID card or your card has been damaged and is no longer working in contactless readers, schedule an appointment with the University ID Card Office to get a replacement. If you need access to an interior door that is operable via a smartcard reader, please contact your facilities coordinator. They will work with Access Controls staff to address your needs for interior access. Deliveries and special circumstances should be arranged with the facilities coordinator.

**Temperature Setbacks**

Facilities Management will work with facilities coordinators and managers to implement temperature setbacks during the extended winter break. This strategy was very successful last spring and we would like to take advantage of the reduced population on Grounds during this period to conserve energy, support our sustainability goals, and save money.

If you have questions or concerns about building access or temperature setback actions, please contact the Facilities Management Service Desk at 434-924-1777.

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