The meeting convened shortly after 12:00 Noon. Ms. Shifflett called the meeting to order.

June 2018 minutes stand as being approved.

**Dana Schroeder:** Dana reported UVa raised approximately $1 million dollars last year; we contributed to 400+ charities. This year’s campaign will run from October 1 – December 31, 2018. Employees can use the pledge form inside the RED envelope for cash, credit card, and payroll deduction purposes; you can also contribute online at [http://cvc.virginia.edu/](http://cvc.virginia.edu/). You will be able to make a one-time donation or monthly deductions. Some suggestions for this coming year: Have charities come talk to FM and even invite some of them to the FM BBQ – provide highlights periodically on the FM videos around the buildings – schedule times to go thru different areas in FM to remind employees to return their pledge form – visit the FM safety meetings to talk about CVC. Additionally, provide a highlight on the video (for example) if an employee likes to contribute to CVC for a specific reason. Suggestions on ways to return the envelope were to return to zone managers/superintendents and/or the two Service Desks. Dana reported she would not be available in October to coordinate the cornhole tournament.

**OLD BUSINESS:**
- **Soda Pop Top Drive** – if you need a container for your soda pop tops, please see Molly. This is an ongoing drive.
- **FM Apparel:** Molly reported she had attended a recent Directors’ meeting to discuss the apparel for both academic & HSPP employees. Effective September, June Bates’ staff will go to HSPP once a month to take orders, etc. from employees to make sure all apparel is made available to both areas.
- **Staff/Senate:** July’s meeting was held – we welcomed new members. Outgoing President Sullivan attended the meeting. We will meet again in September; no August meeting.

**NEW BUSINESS:**
1. **Human Resources (Ms. Sherrill):**
   - **UF1st Workday** to start January 2019. Please be alert to upcoming emails on this subject matter. The FM website will include Workday information in the near future.
   - **FM Town Hall** – September 6 @ 1pm – Old Cabell Hall – Recognition of FM Educational Accomplishments.
   - **Performance evaluations** will be done in WorkDay. .
   - **Pre-tax on insurance:** Elsa suggested calling 982.0123 for anyone who has questions. There will be a difference but each case will be different.

2. **Project Services: (Mr. Stanis):**
a. **FM Yardwork:** Drawings have now been priced within budget to get the new truck wash installed later this fall. The salt spreader hangers will be put behind the salt shed, exact location to be determined. The lower two main entrance doors will have a 3'-4' wide plant area installed with a 6' wide walk path—and they will be stripped appropriately; no raised islands will be installed.

b. **Electric Car Charging Station** to be installed.

c. **Upper Level Crosswalk** – try to stay within the speed limit. Pay attention to pedestrians.

d. **West Grounds Zone (Maintenance Shop)** – completed.

e. **FM Lower Parking Lot** – we will reinforce that parking is not for personal use.

f. Continuing to work on the upper/lower areas for a [*safer pedestrian walking pattern*](#) to Alderman Road (i.e. painted walk); once pricing is approved.

g. **FM Upper Level Restroom Renovation** – Design in progress.

h. **Materials Staff Relocation (Bldg. 232 - Stores Warehouse)** - John Gerding and staff will relocate back into the building in early September.

i. **ReUse Store** – if there is a departmental need for furniture, etc., come to the store – it’s free for official use; we only charge for moving it. The next public/private sale will be announced.

j. **Drainage Issues at the Warehouse** – work in progress.

3. **Iron Rail between O'Neil & the Beta Bridge** - JR asked about the sidewalk gate and they were not able to cut the grass due to the rail – Mark Stanis suggested he schedule a meeting with Rich Hopkins to discuss this issue. **Lambeth Dorms** – FM employees are driving over the rock/mulch. **Crosswalk by McCormick Road** – contractors, etc. stop directly in the pedestrian sidewalk – is there a NO PARKING sign that be marked on these?

4. **UVa has been ranked - #1 Most Beautiful College Campus (out of 100)...Congratulations!**

5. **P&T Survey:** P&T is asking for employee input for revamping parking in certain areas – trying out new strategies.

6. **Zehmer Hall Entrance:** The crosswalk (plant island) has a bad blind spot with traffic on Alderman Road. This is a City issue. **Brown College** – students continue to dart out at the intersection.

*Our next regularly-scheduled meeting will be held Thursday, October 25, 2018 in the upper level conference room @ 12:00 Noon. Meetings occur bimonthly.*

Chairperson (EC August 30, 2018)

Distribution:
FM Council Members
Don Sundgren
Rick Rice
FM Directors
Sarah McComb
Elsa Sherrill
Laura Duckworth