UNIVERSITY OF VIRGINIA • FACILITIES MANAGEMENT
EMPLOYEE COUNCIL
MINUTES

SUBJECT:	Employee Council Meeting	
DATE:	**April 26, 2018**	
ATTENDANCE:	Molly Shifflett, Chair	Kevin Lawrence, Vice-Chair
	Jennifer Watson	Mira Macakanja
	Norman Werlitz	Joe Gitz
	Duane Taylor *(absent)*	Jess Wenger
	Robert Bishop	JR Richardson
	AJ Young	Todd Stroupe
MANAGEMENT REPRESENTATIVE:	***Mark Stanis*** Director, Project Services	
GUESTS:	*Elsa Sherrill*, HR Business Partner	
SAFETY REPS:	*Dave Roberts, Central Grounds* Safety Representative	
	Johnny Gooch, West Grounds Safety Representative	
	Joshua Humphreys, West Grounds Safety Representative	
DATE PREPARED:	**4/26/18**	

The meeting convened shortly after 12:00 Noon. Ms. Shifflett called the meeting to order.

February 2018 minutes stand as being approved.

OLD BUSINESS:

- **Soda Pop Top Drive** – if you need a container for your soda pop tops, please see Molly. This is an ongoing drive.

NEW BUSINESS:

1. **Human Resources (Ms. Sherrill)**:
   - UFirst **Workday** to be delayed to start January 2019.
   - Dave Roberts mentioned the **Apprenticeship recruiting** program is working great.
   - **Class Reimbursement for 2019**: Josh Humphreys asked if the pilot program would still be available for use in 2019. Elsa reported up to $2,000 allowable amount for professional development is scheduled to be continued. This includes classes that are not in your specific work-related field. For further details, click on the link below.
     http://www.hr.virginia.edu/hr-for-you/university-staff/university-staff-benefits/education-benefits/

2. **Project Services: (Mr. Stanis):**
   a. **Annex Trailer** – has been removed; sold on GovDeals.
   b. **April 30** – Construction Alert for **FM Yard** – the backside of the shop building by the Landscape building – the off-road parking area – milling the pavement including the hill.
      i. 3'- 4' Painted stripes will be installed as well as shade – 6' wide sidewalk and visitor parking spaces to be installed. No islands. The area will be repaved. There will be a charging station for our new electric vehicles.
   c. **FM Spray Booth/Cabinet Shop**: Due to safety reasons, within the next week or so, there will be No Parking signs and crosswalks installed on the road between the two shops.
   d. **FM Front Yard**: This is complete besides the temporary ramp to be taken down by 4/27 & benches to be installed. Speed Limit to be reduced as well in this area.
   e. **Materials & Press Warehouse:** Materials Division personnel have now relocated into the renovated University Press building as of April 2018.
   f. **ReUse Store (Surplus) –** (upper area of Recycling) Now open. The first 'public' sale is scheduled for June/July. Prices will be set – no cash.