

## Application Process:

Advertisement and recruitment for the Apprenticeship Program begins in the Spring . Please check the website at <https://jobs.virginia.edu> for specifics. Interviews are conducted and candidates are notified of acceptance in July. New apprentices begin work and classroom instruction in August .

To apply, please go to:  
<https://jobs.virginia.edu>

You will first **create your application** (see the top left section) and then directly apply to each apprentice opportunity for which you have an interest. Then click on **staff** and select the Facilities Management department to find open apprentice positions.

Additional information is available from:

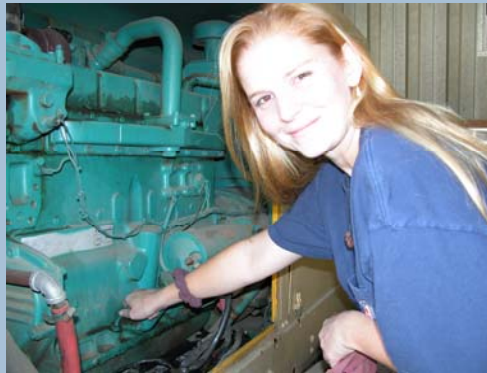
Rebecca Leinen  
Apprentice Program Manager  
Facilities Management  
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Email: [rrl8n@virginia.edu](mailto:rrl8n@virginia.edu)



*Aaron Dierkes, Masonry Apprentice Graduate, 2008*



*Jamel Smith, Electrical Apprentice Graduate, 2009*



*Nikki Patterson, Electrician, 2001 Apprentice Graduate*

The University of Virginia is committed to a policy of non-discrimination and equal opportunity. Consistent with federal and state laws, the University does not discriminate in any of its programs and activities on the basis of any of the protected categories, and is an Equal Opportunity/Affirmative Action employer.

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UNIVERSITY OF VIRGINIA

# Facilities Management APPRENTICESHIP PROGRAM

**The apprenticeship program helps ensure a highly skilled workforce for the University of Virginia.**



**The Program offers training in many trades, including:**

- **Electrical**
- **Plumbing**
- **Mason /Plastering**
- **Carpentry**
- **HVAC**
- **Electronics Tech**



*Robert Watson, Plumbing Apprentice Graduate 2006*

## What *is* the UVA Apprenticeship Program?

Our program began in 1982 and was the first apprentice program to be started by a state agency. Because of our success over more than 25 years, our program has been a model for other state agencies and institutions setting up apprentice programs of their own.

The University of Virginia Apprenticeship Program graduates skilled trades people with high work standards. The program provides an avenue for entry into the skilled trades and promotional opportunities for participants. Almost one-third of the program graduates have been promoted to supervisory positions.



*Cindy Campbell, HVAC Apprentice Graduate, 2009*

Over four years, apprentices learn their selected trade through a combination of on-the-job training, technical education and classroom instruction. Apprentices train with licensed journeymen, mentors, supervisors and others who help ensure the highest quality facilities management for UVA and the Health System.

Those completing the academic work and job related training, as well as passing the state licensure certification or in-house certification test for their trades, will be awarded diplomas from the UVA Facilities Management Apprenticeship Program and will be promoted to journeyman level by the Virginia Apprenticeship Council which is part of the Virginia Department of Labor and Industry.



*Juan Colindres, Mason Plasterer Apprentice, 2010 (Projected)*

The University of Virginia program trains apprentices in the following skilled trades:

- Electrical
- Plumbing
- Heating, Ventilation & Air Conditioning
- Mason Plastering
- Sheet Metal
- Carpentry
- Electronics
- Boiler Operation
- Elevator Maintenance

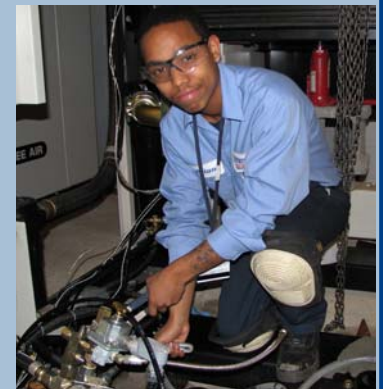
## Requirements:

Applicants must be at least 18 years of age, able to meet the physical requirements for their prospective trade. Applicants must have a high school diploma or a General Education Development (GED) Certificate by August 1, when new apprentices begin work.

The usual term of a trade apprenticeship is 4 years. Previous work-related experience may allow credit against the required number of on-the-job working hours. The starting pay rate is typically the entry level pay for the trade.

## Rules and Evaluation:

- Apprentices are subject to the rules and policies of the institution offering the classroom instruction (i.e. CATEC, PVCC). Apprentices are evaluated through assessment of work progress and classroom reports.
- Apprentices are required to attend classes regularly, complete assignments and achieve passing grades. Progress is monitored closely; if the apprentice fails to maintain standards, counseling and other actions may follow.
- The apprentice program standards apply to and govern all matters related to the apprentice program and the apprentice's participation in the program. A copy of the current standards is available from the apprentice program manager.



*Brian Wheeler, Plumbing Apprentice, 2010 (Projected)*