University of Virginia - Facilities Management – Energy & Utilities Department

575 Alderman Road, P.O. Box 400726, Charlottesville, VA 22904-2476 - Phone: 434-982-4641 or 243-1704 - FAX: 434-982-5073

REQUEST FOR EXCAVATION PERMIT

(Submit completed form to Energy & Utilities Department within two hours of notifying MISS UTILITY)

CONDITIONS OF REQUEST

1. This excavation permit is for University of Virginia property only.
2. Notify MISS UTILITY at 811 of the planned excavation and at 1-800-552-3120 to obtain subsequent verification that utilities have been marked.
3. Utility field locations are valid for 15 calendar days from date of notification.
4. This permit does not constitute project approval or acceptance, not does it negate any requirement for project management or review of specifications. Facilities Management project specifications may affect excavation requirements.
5. This excavation permit does not grant or confirm easement approval when required. Easement approval is required for all privately (non-University) owned cables. Contact Real Estate Management at 982-5841.
6. Trenching may occur no closer to trees than one foot for every one inch of trunk diameter, measured at four feet above ground level (e.g. no digging closer than 10 feet from a tree of 10 inch diameter).
7. Trenches must be backfilled and tamped in 6 inch layers. All stone, sticks, and other debris larger than 1/2 inch shall be removed from top six inches of backfill.
8. Disturbed structures, ground turf, plants, and beds must be restored within 14 days of expiration of this permit, after which Facilities Management may undertake restoration at the expense of negligent party without prior notice.
9. Guidance on turf seed, plant replacement, exceptions, etc. is available from the Superintendent, Facilities Management Landscape Division, 982-4668, who shall inspect for and enforce compliance with these requirements.
10. Additional restrictions and exceptions: _____

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_____

Name of Requester Date Permit(s) Needed From: To:

_____

Requester's Organization Phone Fax

_____

Requester's Full Address, Including Zip Code

REQUIREMENTS

1. Detailed plans indicating location, depth, etc., of planned excavation must be attached. Plans must show all adjacent buildings, streets, sidewalks, and landscape features affected, including trees, shrubs, etc.
2. Contractor has marked site of planned excavation at time of request with white paint. _____ Yes _____ No
3. Statement providing specific reason for excavation plus any other pertinent information: _____

_____

UNIVERSITY LANSCAPE OFFICIAL (Rich Hopkins) AUTHORIZING THIS ACTIVITY

Signature _____ Title Superintendent Dept. Ops& Maint. Phone 982-4668

UVA Work Order Number _____ Miss Utility Number _____

During excavation of site if an unmarked line is encountered or utility line damaged, contractor must immediately contact Facilities Management Energy & Utilities Piping and Electrical Distribution at 982-4641 or 243-1704.

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This portion to be completed by Utilities Piping and Electrical Distribution Divisions

- Request received in Utilities Department: Date/time:_____ By whom:_____
- Superintendent Landscape Division copied: Date/time:_____ By whom:_____
- ITC notified to locate utilities: Date/time:_____ By whom:_____
- Notice received that ITC field locations have been completed: (required within 48 hours of notification to ITC by Utilities) Date/time:_____ By whom:_____
- UVA utility field location complete: Date/time:_____ By whom:_____

Revised: 02/11/09
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